



Stoke Bishop, Westbury-on-Trym and Henleaze Neighbourhood Partnership Agenda

Date: Monday, 13 June 2016
Time: 7.00 pm - 9.00 pm
Place: Portway Rugby Centre, Portway, Sea Mills, BS9 2HS

1. Welcome, Introductions and apologies (Pages 5 - 7)

See attached membership list

2. Neighbourhood Partnership annual meeting report (election of Chair, Vice Chair, Neighbourhood Partnership and election of Chair, Vice Chair Neighbourhood Committee) (Pages 8 - 12)

Presenting officer: Andrew McGrath, Neighbourhood Partnership Co-ordinator

3. Minutes of 7 March 2016 meeting (Pages 13 - 23)

To agree the minutes of the previous meeting as a correct record.

4. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

5. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 7 June 2016.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 10 June 2016

6. Wellbeing (Pages 24 - 27)

Presenting officer: Andrew McGrath, Neighbourhood Partnership Co-ordinator

7. Feedback from working groups:

a. Environment & Tree Champion's report (Pages 28 - 36)

b. Transport (Pages 37 - 46)

c. Older people (Pages 47 - 48)

d. Communication (Pages 49 - 52)

e. Governance

8. NP Plan update report (Pages 53 - 66)

Presenting officer: Andrew McGrath, Neighbourhood Partnership Co-ordinator

9. 2015/16 NP Plan Achievements Update report (Pages 67 - 82)

Presenting officer: Andrew McGrath, Neighbourhood Partnership Co-ordinator

10. Neighbourhood Coordinator's report (Pages 83 - 95)

Presenting officer: Andrew McGrath, Neighbourhood Partnership Co-ordinator

Date of Next Meeting: 7.00 pm, Monday, 26 September 2016, Venue to be confirmed

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Andrew McGrath

Telephone : 0117 90 36436

e-mail : Andrew.mcgrath@bristol.gov.uk

The Democratic Services Officer of the meeting is

Steve Gregory

Telephone : 0117 92 24357

e-mail : democratic.services@bristol.gov.uk

What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

Stoke Bishop, Henleaze and Westbury-On-Trym Membership Details

Ward Councillors

Westbury - on - Trym and Henleaze - Clare Champion-Smith, Geoff Gollop, Liz Radford;

Stoke Bishop - Peter Abraham, John Goulandris;

Neighbourhood Partnership Ward Members

Stoke Bishop - Ella Davies, Graham Donald, Roger Gamlin, Peter Robottom, Peter Weeks;

Westbury-on-Trym and Henleaze - Alan Aburrow, Valerie Bishop, Helen Furber, David Mayer, Robert Murphy, Vacancy;

Other representatives - Paul Bolton-Jones (Police Neighbourhood Manager), Jenny Hodges (Equalities representative) Vacancy (Neighbourhood Watch representative) Stephanie French (Tree representative);

Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:

Accountability – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

Integrity and honesty – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

Transparency – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

Equality - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

Councillors Code of Conduct for Members.

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councillors which may be adopted by the council (eg. Officer member protocol).

Anyone attending NP-related meetings and events should – :

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

The Neighbourhood Committee made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

Public Sector Equality Duty

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership



Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership

13th June 2016

Agenda item 2

Report of: Andrew McGrath

Title: AGM REPORT 2016

Contact: 9036436 andrew.mcgrath@bristol.gov.uk

RECOMMENDATIONS

1. To confirm the NP membership and chairing arrangements
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To note the devolved Neighbourhood Budget for 2016-17
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2015-16

1. Membership and chairing arrangements

1.2 Each neighbourhood partnership comprises

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)

- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

The membership of the Stoke Bishop, Westbury-on-Trym & Henleaze NP is:

- a) Councillors:** John Goulandris Peter Abraham Liz Radford Geoffrey Gollop Clare Campion-Smith
- b) Residents:**

- **W-o-T & Henleaze:** Val Bishop, Helen Furber David Mayer, Robert Murphy, Alan Aburrow
- **Stoke Bishop:** Peter Robottom, Peter Weeks, Roger Gamlin, Graham Donald
- **Other reps:**
- **Vacant:** Neighbourhood Watch Rep

- c) Subgroup/other reps:** Jenny Hodges (Equalities), Stephanie French (Tree Champion)

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1.2 The NP is asked to **nominate and agree** the Chairing arrangements for the NP – **Chair and vice-Chair**

1.3 Councillors are asked to **nominate and agree** the **Committee Chair and Vice Chair**. If there is are more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

2. Terms of Reference, Code of Conduct and Financial Operating Framework

2.1.a The Neighbourhood Committee Terms of Reference can be found at (appendix as not ratified by full council yet. Once this has been done I will put it on line and send you the link.)

21.b The Neighbourhood Partnership terms of reference can be found at <http://www.bristol.gov.uk/page/council-and-democracy/neighbourhood-partnerships>

2.2 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website: <https://www.bristol.gov.uk/documents/20182/34308/NP+financial+operating+framework.pdf>

3. Devolved Neighbourhood Budgets

3.1 The Stoke Bishop, Westbury-on-Trym & Henleaze NP devolved Neighbourhood budgets are:

Budget	2016-17 budget	Amount carried forward (unallocated) from 2015/16	Total
Neighbourhood budget	61,243*	£65,494**	£128,617
Parks S106 budget	0.00	£23,296.48	£23,296.48
Transport S106 budget	0.00	£5,164	£5,164
Other S106	0.00	7,623	£7,623
Community Infrastructure Levy	0.00	£27,320.78	£27,320.78

* £31,500 NP budget; £4,029 Narrow Estates budget; £25,714 Highways budget.

** Unallocated amount carried forward to 2016/17 breaks down as:

unspent NP budget-	£20,234
Unspent C&G-	£1,500
Unallocated	
Transport inc	
Narrow Estates-	£43,760
TOTAL-	<u>£65,494</u>

Please note that Highways figures have not been verified by BCC Highways, who hold the budget. Calculation are based on the one-per-year main project cost projections since 2010, plus £19,250 of extra Highways project costs agreed in 2015/16

*** Amount shown in latest CIL report = £36,806. Amount above is minus the following 3 CIL allocations made in 2015/16: £500 for Trees in Kewstoke Avenue; £3,986 for play equipment in Stoke Lodge; £5,000 PROW work. The funds may not have been drawn down yet

4. Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

5. 2015-16 financial statement

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	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward to 2016/17	Notes
Neighbourhood Budget	£31,500	£11,266	£20,234	£7,886 Well Being awards £980 Info board for Roman site £400 leaflets £2,000 NPC Comms budget
Neighbourhood Budget (previously Highways)	£89,510*	£26,500 (NP schemes) £19,250 (extra exp)	£43,760	£73,784 (Historic underspend) £4,029 (Narrow Estates) £11,697 (Narrow Estates, one-off)
Section 106	£54,265	£18,181	£36,083.48	
CIL (Community Infrastructure Levy)	£11,165.85	£9,486	£27,320.78	<u>3 CIL allocations made 2015/16:</u> £500 trees – Kewstoke £3,986 – play equipment Stoke Lodge

6. Neighbourhood Partnership Plan

6.1 The HSBWOT Neighbourhood Partnership Plan has been refreshed and will be agreed at tonight's meeting. The NP will be working to progress this plan over the next 12 months (link to plan)

7. Meeting Schedule 2015-16

7.1 The proposed meeting schedule for the NP is featured in the NP Coordinator's report

Public Sector Equality Duty

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DISCLAIMER

The attached Minutes are DRAFT. Whilst every effort has been made to ensure the accuracy of the information and statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting

**Minutes of the meeting of the
Henleaze, Stoke Bishop & Westbury-on-Trym
Neighbourhood Partnership held at
Portway Rugby Centre, Sea Mills, Bristol
7 March 2016 at 7 pm**

Members

Ward Councillors

Henleaze - Clare Champion-Smith (A), Glenise Morgan (P)
Stoke Bishop - Peter Abraham (A), John Goulandris (P)
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (P)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (A), Helen Furber (P), Vacancy x 2 (A)
Stoke Bishop - Gay Huggins (P), Alan Preece (P), Peter Robottom (P)
Peter Weeks (A)
Westbury-on-Trym - Alan Aburrow (P), Sue Boyd (A), David Mayer (P),
Vacancy (A)

Other representatives: Graham Donald (Co-optee) (P), Stephanie French (Co-optee - Tree Champion) (P), Wendy Hull (Co-optee - Neighbourhood Watch) (P), Paul Bolton-Jones (Police Neighbourhood Manager) (P), Jenny Hodges (Equalities representative) (P).

Also present: Andrew McGrath-Neighbourhood Co-ordinator, Steve Gregory-Clerk to the Neighbourhood Partnership, Mark Spurduty (Area Manager, Transport)

1. **Welcome and introductions, apologies for absence.**

Apologies were received from Valerie Bishop, Peter Weeks, Sue Boyd, Councillor Peter Abraham and Councillor Clare Champion-Smith.

2. Minutes of the meeting of the Neighbourhood Partnership held on 7 December 2015

The Minutes of the meeting held on 7 December 2015 were confirmed as a correct record and signed by the Chair.

3. Declarations of interest

Councillors Gollop and Morgan declared that they were members of 'Friends of Downs and Avon Gorge'.

4. Public forum

Subject	Name	Number
Bristol Walking Alliance	Councillor Glenise Morgan	1
Elections/status of NP's	Hilary Long	2

Statement 1 - The Partnership received a statement from Councillor Glenise Morgan requesting that the Neighbourhood Partnership become members of the Bristol Walking Alliance.

Members felt that there were a number of issues that needed more investigation before deciding on this and was suggested that the Environment Working Group for further consideration.

On being put to the vote (9 for, 1 against) the Partnership agreed that this be referred to the Environment Working Group.

Statement 2 –

The Partnership received a statement about the desirability of holding 'hustings' to allow candidates in the forthcoming NP Ward representative elections, to address potential voters.

Concern was expressed that this approach might deter voters and that a better option might be to find ways of improving awareness amongst the local population about the work of the Neighbourhood Partnership and considered options such as Facebook, Twitter, Instagram. The NP also felt that it was important to give greater publicity of the NP's achievements too date.

Mark Sperduty (Area Manager, Transport) offered to publish press releases in respect of highway schemes that had been completed as a result of the NP's work. This was agreed and the NP also felt

that this approach should be expanded wherever possible to other areas of its work.

5. Police

Paul Bolton-Jones (Police Neighbourhood Manager) gave an update on matters in the NP3 area –

1. The revised boundaries for the NP would be matched by the Police areas;
2. Changes meant that crime statistics would change for some areas eg Stoke Bishop/Sea Mills, now higher crime statistics;
3. New PCSO for Stoke Bishop due to start w/c 14 March 2016, this would mean that there would now be two PCSO's for the area;
4. Police teams had been reorganised with one Sergeant supervising two police officers in the NP3 area;
5. The closure date for Southmead police station was not known at the current time.

6. Feedback from Working Groups

(i) Transport

The report and recommendations 1 to 4 were noted.

With regard to the remaining section of bus lane on the approach to the White Tree roundabout the NP were informed by Mark Sperduty Area Manager, Transport, that a report was being drafted regarding information about traffic flows. However the preliminary conclusion was that there was little difference to traffic flows as a result of the new bus lane and that the evidence pointed to the reconfigured roundabout, rather than the bus lane itself, that was contributing to the increase in congestion. It was hoped that the report would be published, in full, in the near future.

For further comparison it was suggested that the bus lane be removed to see if different a conclusion was arrived at given recent traffic flow issues. The Chair asked for a vote to see if this idea had broad support. The majority of the NP was in favour but Councillor Glenise Morgan, Graham Donald and Peter Robottom asked that their vote be recorded as against.

The Chair confirmed that this vote was not a decision but was a useful mechanism to define the views of the NP. It was also acknowledged that this matter had been discussed on several occasions at earlier meetings.

An update on Cribbs/Patchway New Neighbourhood was given –

There had been a delay due to Filton Airfield being sold to Wessex Water which had complicated the owner agreements, but it was understood that there was prior tacit agreement with Persimmon, Redrow, Baylis and La Salle Investments for £5,850 per house, S.106 money, with the projected number of 6,500 houses this amounted to a total of £38M.

Bristol City Council was originally offered £2M for traffic mitigation but this had been increased to £9M broken down as –

A4018 corridor - £4.74M
A38/B4056 - £2.875M
Crow lane junction - £1.896M
Total spend - £9.511M

Any rail or new station developments were not included as it was considered that there would only be 300 extra car movements at peak time from the 6,500 houses.

Predictions and uncertainties

- 1) Charlton Road would become cycle only + bus lane to prevent CPNN traffic using it;
- 2) Lack of a Park and Ride might be a problem;
- 3) Impact of East of Harry Stoke New Neighbourhood;
- 4) Increase in journey times along A4018.

Mark Sperduty invited members to write direct to him if they had any queries or concerns with regard to the proposals as discussed.

Neighbourhood Committee Decision

The Neighbourhood Committee considered a proposal from the Chair of the Transport Working Group for expenditure of £2,000 from the NP's Devolved Minor Traffic Schemes budget for the installation of high-viz LED halos at a Zebra Crossing on Coldharbour Road, as a "minor works" project. This would be

subject to £2k match-funding from the Bishopston, Cotham & Redland NP.

One being put to the vote it was unanimously –

Resolved – that the expenditure of £2,000 for the installation of high-viz LED halos at a Zebra Crossing on Coldharbour Road, subject to £2k match-funding from the Bishopston, Cotham & Redland NP, be approved.

(ii) Environment report (including Tree report)

The report was noted.

Neighbourhood Committee Decision

Resolved that -

- 1. The purchase and installation of play equipment on Stoke Lodge playground from the NP's CIL funds, for £3,986, be approved;**
- 2. The funding of £5,000 from the NP's CIL funds, for improvements to the PROW's as detailed in the report, be approved;**
- 3. The funding of £980 from the NP's funds, to provide an information board at the Roman Villa, Sea Mills, be approved.**

(iii) Communication

The report was noted.

Helen Furber drew attention to 4 follow up points from the January minutes.

1. A meeting was proposed, between Knowle Media Centre and representatives of 5 NP's, for the third week of March.
2. Elections for ward reps were due to take place at the Forums on 10 and 11 May. In advance, election notices would appear in the April edition of BS9 and would be supplemented by inclusion in other local publications and by using posters and fliers - especially for those not within the BS9 distribution area.

3. The Communications Group took overall responsibility for the Mayor's visit on 21 January. It went well and letters thanking us had been received from the Mayor.

4. At the January meeting it was agreed that a request should be made to the NP Committee - at March NP3 meeting - for £2,000 to be allocated to a fund managed by the Neighbourhood Co-ordinator on behalf of the NP. The money allocated could (subject to agreement) be used to fund, for example, ongoing website and advertising costs. The Chair of the NP and the Chair of the Communication Working Group to be consulted prior to any expenditure.

Neighbourhood Committee Decision

Resolved – that the £2,000 funding, as specified in point 4 above, be approved.

(iv) Older people

The report was noted.

(v) Governance Working Group

The report was noted and recommendations and Terms of Reference (TOR) agreed subject to the following amendments –

1. Wording of TOR paragraph 13 (g) to be amended to read –

‘The Chairs of the Working Groups will normally be members of the NP, elected by the Working Group. If a Working Group elect a Chair that is not a member of the NP then that person must offer themselves to be co-opted to the NP, which should be proposed for ratification by the NP at its next meeting following the election of the Working Group Chair. The NP also retains the right to remove the Chairs of any Working Group if it is deemed necessary to do so’;

2. TOR paragraph 13 (f) to now read ‘Interested residents may join the Working Groups, with the exception of the Governance WG and the Well Being panel. With regard to the Well Being panel there are seats reserved for Resident reps but these are limited and are subject to an election at the first meeting following the NP AGM’;

2. The reference to W-o-T (TOR paragraph 1), for name of new Partnership, be in full to read Westbury-on-Trym;

3. On the recommendation 4 of the report the first sentence to be amended to read – ‘In the first year of the new boundaries, 1 Sea Mills rep (*living within the NP3 part of Sea Mills*) will be nominated rep on the NP’.

7. Wellbeing

The Partnership received a report of the Neighbourhood Co-ordinator regarding the allocation and recommendations of the Wellbeing Panel.

The Neighbourhood Committee Members present voted on the recommendations as set out in the report.

On being put to the vote it was unanimously –

Resolved - that the funding allocation as recommended by the Wellbeing Panel as set out below be approved –

Name	How much Requested	Discussion and Recommendation
Busy Bees Pre-school Group	£356.79	<p>The NP is not allowed to pay salary support costs as originally requested. As an alternative 3 x Kindles with 3 protective casings and memory cards were purchased instead.</p> <p>Recommendation:</p> <p>Pay cost of £356.79 in full.</p>
Friends of Downs and Avon Gorge	£1,090.00	<p>The Panel expressed concern that the volunteer figures are incorrect. As three NPs border the Downs, the panel considers it appropriate that the other 2 neighbouring NPs also contribute towards this project.</p> <p>Why hasn't the applicant applied for the amount of the cheapest quote</p>

Name	How much Requested	Discussion and Recommendation
		<p>provided?</p> <p>The Panel is aware of the good work this group performs (the NP has funded it before). But the group can't keep coming back to this NP. It needs to seek other sources of funding as well.</p> <p>Recommendation:</p> <p>Award £600 and ask the 2 neighbouring NPs to assist as well</p>
School's Out Henleaze	£883	<p>Excellent group, good cause.</p> <p>1 abstention due to a declaration of interest. 7 in favour, 0 against</p> <p>Recommendation:</p> <p>Fund fully = £883</p>
Stoke Bishop CA	£3,000	<p>One verbal quote secured so far. The Panel will need the 2 quotes.</p> <p>The applicant will need to assure the Panel that it is complying with its listed building requirements when the work is performed.</p> <p>Recommendation:</p> <p>Fund £3,000 with the following conditions:</p> <p>1. Two quotes are obtained and forwarded to</p>

Name	How much Requested	Discussion and Recommendation
		<p>the NPC Afternote: (copies available for inspection) 2. The SBCA must guarantee the panel that it is able to find any additional money if the cost of the work is above £3k. Afternote: Confirmation received</p>
<p>Stoke Lodge Playground</p>	<p>£3,968</p>	<p>The NP Environment Working Group, at its meeting on 14th January 2016, agreed to formally recommend paying for this project from the NP's CIL funds.</p> <p>Recommendation:</p> <p>The Panel recommends fully funding this application <u>only if</u> the NP Committee doesn't agree to fund it from the NP's CIL funds</p>
<p>Horfield and Henleaze Children's Centre</p>	<p>£3,000</p>	<p>Concern was expressed that the NP may be being asked to fund something that doesn't benefit residents from the NP area. The NPC was asked to investigate with the applicant the following concerns:</p> <ol style="list-style-type: none"> 1. What actually is the project? Not clear what it does and what the benefit would be 2. What is the project's start date? 3. Where will the project be based? 4. What proportion of the

Name	How much Requested	Discussion and Recommendation
		<p>project beneficiaries live in the HSBWOT NP area?</p> <p><u>Afternote:</u> NPC contacted the applicant on 19th January 2016.</p> <p>Decision deferred</p> <p>Further investigation required.</p>

8. Neighbourhood Co-ordinator's report

The Partnership considered a report of the Neighbourhood Co-ordinator updating on various issues and for decision.

Points raised/discussed –

1. Date of Henleaze and Stoke Bishop Forums to be changed, Henleaze from 1/11/16 to 3/11/16 and Stoke Bishop from 3/11/16 to 1/11/16;
2. NP City Wide Events - agreed NP should have input/contribute, Chair to invite members to participate;
3. Neighbourhood Plan – NP felt that updates was an officer responsibility and that reviews done by the Working Groups, and changes were required, must provide specific detail and not just refresh.

Resolved – that:-

1. The brief updates from the last forums be noted;
2. The verbal update on the citywide Parks meeting be noted;
3. The brief update on the Mayor's visit to the NP, be noted;
4. The meeting schedule (*as amended above*) be noted;
5. The updates on this NP's devolved budgets and the update on non-devolved S106 funding allocated to this NP area, be noted;
6. The report on the recent Citywide NP conference be noted and the recommendations made in the report be agreed;
7. The information regarding the NP Plan be noted and that it be agreed that the working groups should review and update their parts of the plan and provide specific details rather than just refresh and that officers be responsible for producing an update for the NP at regular intervals.

9. Any other business

1. Pending the boundary changes that would take place in the spring of 2016, Councillor Gollop expressed his thanks for all the work done by the Chair and members of the NP. Also thanked Councillor Glenise Morgan for her work as Glenise would not be standing for re-election in May 2016.
2. Tree report reference to Church Avenue should read Church Road in paragraph 4 page 23.

(The meeting ended at 9.15 pm)

CHAIR



**Henleaze, Stoke Bishop and Westbury on Trym
NEIGHBOURHOOD PARTNERSHIP
Monday 13th June 2016**

Report of: Andrew McGrath – Communities & Neighbourhoods

Title: Well Being Report

Contact Telephone Number: 0117 9036436

- RECOMMENDATIONS:**
- The NP to note the current Well Being allocation
 - The NP to discuss and agree the Well Being Panel recommendations as set out in Table 1.

1. Well Being Funding 2015/16

Well Being funds available at the start of the year:	£30,000
At the June meeting the NP awarded:	£1,266
At the September meeting the NP awarded:	£1,630
At the December meeting the NP awarded:	£150
At the March meeting the NP awarded:	£4,839.79
Total allocated in 2015/16 =	<u>£7,885.79</u>
This leaves (unspent in 2015/16):	<u>£22,114.21</u> (c/f to 2016/17)

2. Well Being Panel recommendations

The Well Being Panel met on Monday 9th April 2016. Its recommendations are set out in table 1 below. If the recommended allocations are agreed by the NP, the total funding allocated this NP will be **£10,316,24**.

Table 1

Name	What they do	What is application for?	How much Requested £	Discussion and Recommendation
Golden Hill Sports	Provide community sports facilities	Cricket equipment and coaching	£1,118.69	<p>The panel was pleased that the applicant has sought and gained match-funding.</p> <p><u>Vote:</u> Unanimous in favour of funding</p> <p>Recommendation: Fund Fully</p>
Sea Mills Together	Develop Sea Mills as a strong and cohesive community	Promotional materials and venue support costs	£250	<p>This has to be considered a one-off grant. The NP is supportive of Sea Mills residents wanting to retain their idea of being a village, but the NP is also keen to fully integrate Sea Mills in to the Stoke Bishop ward.</p> <p><u>Vote:</u> Unanimous in favour of funding</p> <p>Recommendation: Fund fully</p>
St Ursula's PTFA playground project	Promoting the community of the school to bring parents, pupils, staff and residents together	Sturdy bench, moveable play equipment	£3,000 (£3,913.64)	<p>The panel has supported schools before but is concerned that the plans for the new build do not include playground provision.</p> <p>The panel would like a plaque acknowledging the NP's contribution placed either on the new bench or nearby.</p> <p><u>Vote:</u> Unanimous in favour of funding</p> <p>Recommendation: Fund fully</p>
The Church in Westbury Park	Ecumenical church (Methodist and Anglican), with many community groups	Seats, planters, bulbs, cycle points	£992.55	<p>The panel is not inclined to fund the compost element of the application as this is something that can be sought cheaply and regularly elsewhere</p> <p>The panel would like a plaque acknowledging the NP's contribution placed either on the new bench or nearby.</p> <p><u>Vote:</u> in favour of funding £792.55</p> <p>Recommendation: Fund £792.55</p>

Name	What they do	What is application for?	How much Requested £	Discussion and Recommendation
W-o-T Village Hall	Venue for community activities	New gas boiler	£3,000	<p>The panel would like a plaque acknowledging the NP's contribution placed either on the new bench or nearby.</p> <p><u>Vote:</u> Unanimous in favour of funding</p> <p>Recommendation: Fund fully</p>
W-o-T Methodist Church	Christian worship	Cost of enlarging doorway	£2,155	<p>The application was difficult to understand but it is assumed that the figure here is what is being requested.</p> <p>The application appears to contain a prayer. The applicant should be reminded that BCC funds cannot be used to fund religious work. This application comes close to being overtly religious. As the application is to help upgrade facilities for the benefit of user groups, the request is granted.</p> <p><u>Vote:</u> Unanimous in favour of funding</p> <p>Recommendation: Fund fully</p>
Working Group for Older People	Promoting and providing activities to older people in the NP3 area	For visits for isolated older people	£3,000	<p>This application was withdrawn. The Well Being Panel believes that the WGOP, as a working group of the NP, shouldn't have to apply for funds from the Well Being budget. It has recommended that the Chair of the WGOP put in a formal request to the NP for £3,000 from the NP budget.</p> <p>Recommendation: Do not fund as application withdrawn</p>

3. Legal Information

Public Sector Equality Duty

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following "relevant protected characteristics": **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief,**

sex, sexual orientation. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership

**Stoke Bishop, Westbury-on-Trym & Henleaze
Neighbourhood Partnership**

Title: Notes of Environment Working Group (28th April 2016) and Tree Report

Report of: Andrew McGrath and Stephanie French

Contact details: 9036436 andrew.mcgrath@bristol.gov.uk

Recommendations:

1. The Neighbourhood Committee is **requested to agree** to fund up to £6,000 for trees from the NP's CIL allocation (please see section 5.1 below). The exact cost will be determined as soon as possible
2. The Neighbourhood Committee is **requested to agree** to fund £1,000 from the NP's CIL funds for daffodils to be grown around the NP's playgrounds (see 5.4 below).
3. The Neighbourhood Committee is **requested to agree** to the allocation of the NP's £1,500 Clean and Green allocation as set out in 6.1 below.

Present: Sheila Preece, Alan Preece, Hilary Long, Gill Brown, Val Bishop, Clare Milne, Helen Furber, Eileen Poad, Stephanie French, Susan Mayer, Alan Aburrow, David Mayer, Duncan Venison (BCC), Alan Morris, Mildred Miller, Kevin Chidgley, Glenise Morgan, Gary Brentnall, Andrew McGrath

Apologies: Claire Campion-Smith,

Meeting Chaired by David Mayer –

1. Minutes and Matters arising from 14th January 2016 meeting:

Notes considered accurate with the following exceptions or continuing actions:

1.1 Phoenix Lane Weeds. This is being picked up by BCC maintenance.
Action: Gary to check.

1.2 Tree Sculpture. The issue of moving the large branches is not yet resolved. The working group is adamant that this should be paid for by BCC as it would have had to remove everything if the tree had been felled. Carry forward. **Action:** Gary to look for a solution. Carry forward to next meeting. **Afternote:** Tree sculpture completed on 25th May 2016.

1.3 Japanese Knotweed Flier. This has been approved by BCC. Could add the NP and BCC logos. It needs to be distributed around the affected houses in the area. It should also be sent to Alan Aburrow for the website and to OSPNR for their website. Also to go in local noticeboards. **Action:** Gary

1.4 Work on PROWs part-funded by the NP. This is now complete.

1.5 Roman Villa information board. The design has been done. It needs a little –re-jigging and a larger font size. **Action:** Gary and Alan **Afternote:** Information board has been re-jigged according to the suggestions given.

1.6 Westbury in Bloom. Hilary mentioned that there is now a team of four volunteers working on Westbury in Bloom following Sue's retirement from the role

2. Ebenezer Lane

2.1 There has been on-going correspondence on this matter between residents and BCC. Duncan Venison from BCC Highways attended the meeting to discuss this matter.

2.2 The current schedule is for two cuts per year (June and September). The proposal to go to one per year would mean the cut being performed in September. The Maintenance team deals with all of these cuts. Whilst it may be possible to go to one per year there is a concern that if complaints are received this will mean an extra cost scheduling in an unplanned cut. It is possible to go to one cut. Duncan said he would consider it and get back to the group.

2.3 Why not trial it for a year? The first year is unlikely to be a problem but it may become a problem in future years. The issue for BCC is the cost of extra cuts (probably in July).

2.4 If we go to one cut per year, the spare capacity could be used elsewhere (Hollybush Lane) where more cuts are needed.

2.5 It is acknowledged that trees shouldn't be cut by the strimmers cutting back the lane. There has been some tree work performed on the Stoke Lodge side of the lane. This isn't performed by BCC contractors.

2.6 Cyclists should not be using the footpath. Obviously it's very hard to catch them at it. This is a police enforcement matter. A sign could be put up but it is known that these have limited impact.

2.7 There has been an increase in Japanese Knotweed on the path. Do contractors know what to do with this? It has to be dealt with under strict guidelines.

2.8 Duncan will send an email response regarding all the issues raised

3.0 Neighbourhood Partnership Plan

3.1 The NP Plan is now a year old and needs refreshing. There followed a discussion regarding the best way to populate the Environment Working Group's part of the NP Plan. The discussion focussed on the local priority column (2nd column on the left). This is where the priorities should go.

3.2 The activities relating to the achievement of these priorities will go in the right hand column. Andrew will suggest activities for each priority and circulate.

3.3 The discussion included the need to make specific reference to sites and parks that need to be included, and the reason for their inclusion. This will enable the NP to take funding and other opportunities when they arise.

3.4 The example was given of old play equipment in playgrounds. If this is mentioned in the plan (eg the helicopter frame in Canford Park playground), there may be an opportunity to access funding if or when it becomes available.

3.5 The list of updated priorities handed to the meeting will form the main, headline priorities. The job of the working group is to think of the more specific priorities that come under each of these headline priorities. An email of the priorities will be sent to the working group members asking them to identify specific priorities. **Action:** David to send the form to the group. **Afternote:** Sent on 29th April with a deadline for 6th May for responses. **Action:** Once received, Andrew is to absorb all the responses in to the single document. It will be distributed to the working group for comment prior to going to the NP for signing off. **Afternote(2):** Responses received and distributed to the working group

4.0 The Bristol Walking Alliance

4.1 Following a proposal from Glenise Morgan, Alan Morris from the Bristol Walking Alliance (BWA) was present to explain the aims of the group and ask for the NP to become a member of the Alliance.

4.2 Alan explained that there are a good mix of groups on the BWA. It would be good to have something on walking in the NP plans. The group looks at all issues related to walking including crossings, traffic, condition of pavements etc

4.3 There is a Bristol Walking Strategy but this needs updating. Last done in 2011.

4.4 The BWA is a democratic organisation. It has a small management committee. The group's aim is to influence all policies that might affect walkers. It is a campaigning and lobbying group.

4.5 Working group members had a couple of concerns about the aims and manifesto of the group:

4.6 The wish to commit to an increase of 10% year on year of budgets promoting walking seems unlikely and may be seen as a commitment the NP is unwilling to take on.

4.7 It seems anti-car. Spaces should be shared. Alan agreed with this but this is specifically about promoting the idea of walking as a valid way of getting about and keeping fit.

4.8 The meeting agreed that it fully endorses the group's aspirations but is unable to support its manifesto, and therefore cannot sign up as a member of the group. The meeting agreed to accept Glenise as a walking champion for the NP.

5. CIL/S106

5.1 Stephanie requested that the meeting agree to request between £4-6k for six trees as set out in her report. The final cost is dependent on factors such as location. The meeting **unanimously agreed to request the Neighbourhood Committee agree** the cost of these trees at the NP.

5.2 It was also **agreed** that there should be a tree sub-group of the Environment Working Group, looking at possible tree sites and other issues relating to trees in our NP area. Stephanie, Gary and the Chair of the NP will

sit on it. When the new reps are known, one from W-o-T/Henleaze ward will also be asked to sit on it.

5.3 Val also suggested that something for older people be put in Old Quarry Park. Something such as a gazebo would be a good idea. It was agreed that a formal request will come to the next meeting.

5.4 It was **agreed unanimously to request £1,000 CIL funding from the Neighbourhood Committee** for planting daffodils around play areas in the NP's parks.

5.5 Another possible suggestion for CIL expenditure was to tarmac Phoenix Lane. This will need to be costed and a formal request brought to the working group.

5.6 Kevin Chidgey of Westbury Park Community Association discussed the possibility of accessing the S106 NP allocation relating to 99 Devonshire Road (£7,623.03) to help update the community facilities at the Westbury Park Church. It was agreed that a detailed proposal could come back to the Environment Working Group at a later date.

6. Clean & Green and Community Payback projects

6.1 It was agreed the allocation of the NP's £1,500 Clean and Green allocation should be as follows:

- Stoke Bishop - £500 hanging baskets
- W-o-T - £500 flower fund (WOTSOC)
- Henleaze - £500 flora (details to follow)

The Neighbourhood Committee is requested to agree to this allocation of £1,500 Clean & Green

6.2 There is an option to have Community Payback on Stoke Lodge to start clearing the walled garden area. This was agreed. Action: Gary to investigate with the Library Service about the wall to the garden. Can it be repaired by CPB or is it more delicate due to its possible listed status? **Action:** Gary to communicate with BCC Library Service. **Afternote:** This CPB took place the following day. Photos of the clearing are available

6.3 Other CPB options:

- Sea Mills Lane (near the depot)
- Mariners Path (this is a larger +1 day project. Needs to be scoped)

- Hill View Lane (Sweeping and scraping)

7.0 Tree Sculpture update

7.1 Stephanie is in the process of writing articles in local publications about the sculpture. Should we go wider with our publicity? BBC? Destination Bristol? Local groups e.g. Badocks Woods? We could have an opening ceremony. The Lord Mayor could be invited.

7.2 Stephanie invited the group to suggest tree sites under the new tree plan policy.

8. Parks Champion.

8.1 The idea of the NP having a Parks Champion was briefly discussed. This discussion is to be carried forward to the next meeting.

9.0 One-off issues

9.1 Riverside path. Carried forward to next meeting

9.2 Trymside. Wessex Water left some scarring when they performed work here last year. This should be reinstated. Alan stated that he'd inspected the site and it didn't appear to be as bad as previously. It was agreed that a watching brief will be kept.

9.3 A planning success. A Wellingtonia at the Southmead Police Station site has been saved from felling. It has been promised that the plans will be re-jigged so that all three of the Wellingtonia will be preserved. The Committee of Councillors voted against Officers' recommendations - so thanks.

10. Any Other Business

10.1 Jenny Wilkes would like to be involved in this project.

10.2 Parks issues in papers to be carried forward to next meeting

10.3 Gary recommended the group walk around South Sea Mills. There is a lot more to it than you might think.

11. Date of next meeting: 2.00pm Thursday 28th July 2016. Venue tbc

Tree Report to Neighbourhood Partnership June 13th 2016

- The New Tree Wish List in operation!

There has been less tree activity over the past 3 months. The main thing to report is that using the new system of an Annual Tree Wish List developed and monitored by the Environment sub group we have put forward three sites for tree planting in 2016/2017. The Tree Wish List has been sent to BCC Trees and its receipt acknowledged.

- ❖ Westbury on Trym/Henleaze

One is in Westbury Road on the grass verges opposite Majestic Wines. This proposal has been greeted by many whoops of joy from the residents. My thanks to Alan Aburrow for assisting with conducting a survey of the residents. He and I are conducting a joint project at this site to get the verges tidied up. Although the verges are owned by the Council and are supposedly a visual and green amenity for all they have become a car park. **I am seeking funding of up to £3825 for up to 5 trees.**

Another is the planting of three trees along the centre of the dual carriageway opposite Old Quarry Park. These gaps have long needed filling in and the planting will mitigate for the loss of trees in Old Quarry Park when it was improved recently for play. 3 trees at £295 each will cost £885 and a local resident has come forward with a contribution of £100 in memory of a recently deceased relative. We know the cost of these trees because they are replacement trees - not new trees - and they appear on the BCC Tree Sponsorship site - it is just that the NP is sponsoring them. **I am seeking funding of £785 for those trees.**

- ❖ Stoke Bishop

Using the new Tree Wish List process we have a site for replacement trees in 2016/2017. 5 previously truly magnificent Horse Chestnuts on Church Road Sneyd Park have been lost to disease. The tops have been cut off because they had become dangerous. I am not sure when the trunks will be removed. They appear on the Tree Sponsorship list. I met the Tree Officer at that spot a few months back, entirely by chance, and he has suggested replacement with Black Pines to “match” many of the other trees in that road. As they are replacement trees and they appear on the Sponsorship site they should cost £295 each. So I would be asking for $5 \times £295 = £1475$, save that residents have agreed to contribute £125, **so I am asking for up to £1350.**

My thanks to the Sneyd Park Residents' Association for conducting a survey of the residents in the road to find some funds.

Total = ££5960

I am already working on a list for 2017/2018 and shall soon call a meeting of the sub group, after tonight but before the next Env Group meeting, to make a start. The Councillors for the former Henleaze, ever busy at spotting tree sites and encouraging residents, have given me a list as long as a branch, so there will need to be some selection process.

I have to report to the NP Committee that the new Tree Wish List “process” means that at the start of each year money will have to be allocated which may not reflect the actual required spend. I shall try to present the worst case so there are no major surprises. We could come unstuck if tree pits are required which we were not expecting. These cost up to £1500 each. Naturally the EG, and the Tree sub group, would never agree to any spending over the “up to” amounts without NP Committee sanction. It is something we shall have to learn to live with. An added difficulty is that despite asking many times I still have not been

told how much trees charged against our CIL pot will cost. Richard Ennion has said that all new trees apart from s106 trees will be £295 (all that got sorted out last April). Teresa Crichton says that the s106 tree price also extends to CIL trees. I have asked her the rationale for that and asked her to confirm it because it is so different from what Richard Ennion said and he is the Manager, but I just cannot get a reply.

- I am in touch with a resident of Sea Mills who wants to work with me on Trees for the new part of Stoke Bishop in Sea Mills. There are several tree sponsorship sites already surveyed by BCC in Sea Mills and I have looked at them, with plans to bring them to your attention for the planting year 2017/2018.
- I asked Alan Preece to take a look at Trymside because I was getting angry about the state it has been left in after Wessex Water used it as a work site last year. He is not as pessimistic as me so I have calmed down a bit, but I shall be keeping an eye on it. I still fear that it will not ever be as it was before they arrived and “ab”used, it but we’ll see.
- With Hilary Long I addressed a meeting of the Development Committee in an effort to save one of the 3 Wellingtonia at Southmead Police Station which was threatened with being felled to make way for a terrace around the new Care Home Planned for that site. We felt that there was room to accommodate the building and keep the tree with a little more thought. We had much support for that view from residents who had commented on the planning website - so may thanks to them. We were successful. The Committee preferred our argument and the Application was rejected despite an Officer’s report approving the application. We are in touch with the developer, at his request, who we hope will submit a revised application keeping all three trees. One issue which arose was the fact that residents and interested groups seemingly had not been informed about the application, so could not warn the developer that there would be a reaction to the threatened loss of the tree. Had he known then he might have modified his plans before submitting the application and saved himself time and money. It turns out that Councillors and a few immediate residents were informed as part of a pre-application consultation. So could we ask please that if such a possibly tendentious application arises again at a pre-application phase that Councillors ask local groups - the WoT Society, the Henleaze Society, the Sneyd Park Residents’ Association and the Stoke Bishop Planning Group - if they know about it?
- I have been in touch many times with the University of Bristol Public Engagement Team to see if we can get one or even two trees planted in new pits in a couple of the more barren spots in the Partnership area. It seems they are almost ready to engage with us so I watch their website almost daily ready to pounce. We were excluded from the first phase but could be lucky with their second phase because we have Trees as a named Priority. I’ll keep you up to date. There are no guarantees. This is competitive bidding and our part of North Bristol is considered to be tree rich, and the residents are deemed to be rich too!

However we are losing trees at an alarming rate due to disease and age of existing tree stock and compliance with the Environmental Access Standards could make Street Tree replacement even more difficult.

Before the last Mayor was elected the waiting list for tree stump replacement using

BCC capital funds earmarked for Street Trees was 17 years long, and then all that got stopped by him in favour of the One Tree Per Child Scheme. It would be impossible to re-calculate it because there is no Capital Fund for Street Trees now. The only money for trees other than whips comes from (our) devolved funds and private (including business) sponsorship.

And the final words from our new Mayor:

“I share the goals of the Bristol Tree Forum, and agree that increased tree cover in the city can play an important role in helping with climate change mitigation, as well as enhancing public health and general well-being. It is with this in mind that I am committed to protecting our environment, and the trees around our city. You have raised a number of specific issues, some of which would involve spending commitments. At this time I am unable to commit to any specific spending. It is impossible to make specific spending commitments until we have opened the books and seen what financial situation we are left with. However, I can guarantee that we will be in touch after the election, at which time we will be able to discuss these matters in much more detail. I will continue to consult with and work with groups such as the Bristol Tree Forum to ensure that we are making policy in a way that is environmentally sustainable. We will in any case continue to protect trees across the city through our planning and conservation policies.”

so - not a lot to go on yet.

Stephanie French
NP3 Tree Champion

Public Sector Equality Duty

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation**. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
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Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership (NP3) 13 June 2016 Report from the Transport Working Group

1. Introduction

The Working Group's last quarterly Meeting was held at Westbury-on-Trym Academy in mid-April. Notes of the Meeting have been circulated to all attendees and can also be viewed on the NP's website (www.activenp.co.uk). The Group's Strategic Priorities have recently been reviewed and revised and these will be incorporated into the revised Neighbourhood Plan, issued by our Neighbourhood Coordinator.

2. Greater Bristol Bus Network (GBBN)

At the last NP Meeting, the Area Manager (Highways) reported that the post-scheme report into the efficacy of the White Tree bus lane has been written but has not yet been published. At the time of writing, the Report had not been published.

3. Cribbs/Patchway New Neighbourhood (CPNN)

A presentation by BCC's Strategic Transport Team in February was not very inspiring and any further information on mitigation proposals are unlikely to be published before the end of this year. BCC Officers believe a Park & Ride will be very important but, unfortunately, this is not currently in the South Glos Plans. Feedback on the presentation was summarised by one attendee as *"The overall impression was either a case of King Canute holding back the tide of traffic, or a case of Ethelred the Unready thinking it will never happen"*!

As a consequence of BCC's complete lack of public engagement, there is a groundswell of local opinion which believes that BCC is "doing nothing" and that South Glos are "calling all the shots". This *Urban Myth* needs to be addressed at the highest level within BCC, with Mayoral intervention seen as a top priority in order to allay suspicions that BCC is just a totally ineffective bystander to this mammoth South Glos development on Bristol's northern border.

4. Minor Traffic Schemes

Attachment 1 ("Open Highway Issues") includes details of all the schemes that are currently in progress, as well as those schemes that could, eventually, be prioritised for funding as minor traffic schemes in our NP area, within Highways' current diktat of one minor traffic scheme per year, per NP. The Attachment also includes details of the 11 schemes that could be centrally-funded as a result of the CPNN Mitigation Review. Proposals for additional Minor Traffic Schemes, plus Minor Works Projects which fall outside the constraints of the one-scheme-per-year diktat, are reviewed in Section 4.3, below.

4.1 Recent Scheme Consultations

(1) Shirehampton Road Zebra Crossing (S117) - Following a second consultation, the Crossing will be installed at the location proposed originally - by the entrance to Stoke Lodge. The scheme also includes improvements to the mini-roundabout at the top of Druid Hill (**S119**). Estimated scheme completion: end 2016.

(2) Southmead Road Zebra Crossing (W117) - Following a second consultation, the crossing will now be located near Kelston Road. Estimated completion: mid 2016.

(3) Westbury Parking Review (W136 etc) - There were 117 responses to last year's Public Consultation and a Report, with final proposals, issued in April. The Scheme will

now progress to a Statutory Consultation. Local councillors have expressed the view that it was “too little, too late” and that recent new parking issues were not included. However, with few exceptions, residents who took the trouble to respond to the Public Consultation got what they requested. The majority of the proposed new restrictions are for “junction protection” and an attempt to reduce pavement parking – particularly near Westbury Academy. Any Objections can be raised during the Statutory Consultation later this year. Estimated Scheme completion: late 2016.

(4) Southmead Road/Henleaze Road Zebra Crossing (H111) - Despite protests from near-neighbours and local councillors that the location of the crossing was inappropriate, work is currently proceeding to the original plan (a Section 106 Agreement between BCC’s Planners and Churchill Retirement Homes).

(5) Park Grove Pedestrian Improvements (H118) - There were 82 responses to the recent Public Consultation, mainly objecting to the proposal to ban southbound vehicular entry into Park Grove (from Springfield Grove). This option was subsequently dropped from the final proposals, published in mid-May. The final scheme now includes speed tables in Park Grove and Springfield Grove, plus some minor kerb realignment work. Estimated scheme completion: late 2016.

(6) Coldharbour Road Zebra Crossing (H125) - A revised scheme is currently being worked-up, prior to publishing the final proposals. However, the scheme is now to be delivered as part of a larger *Cycling Ambition Fund* scheme. Estimated completion: end 2016.

4.2 Minor Works Projects (Previously Sanctioned)

Following the recent guidelines issued by the Area Manager (Highways), the following six projects have been classified as outside the constraints of the current city-wide diktat of “one minor traffic scheme per year (per NP)” and are being funded from the NP’s devolved minor traffic schemes budget:

(1) Eastfield Road Footway Realignment (W109A) - This work was sanctioned by the Neighbourhood Committee at the December NP and work should be completed by mid-2016.

(2) Westbury Road (W138) - The installation of some street bollards was sanctioned by the Neighbourhood Committee at the December NP and work should be completed by mid-2016.

(3) Exit From Tesco Site on Henleaze Road (H115) - Funding for the installation of street bollards and additional white lining was sanctioned by the Neighbourhood Committee at the December NP and work should be completed by mid-2016.

(4). Wellington Hill West Zebra Crossing (H137) - joint funding from NP3 and NP4 has facilitated the provision of LED halos on the Belisha Beacons (completed) and anti-skid surfacing on the approaches to the crossing. However, scheduling the application of the anti-skid surfacing is subject to review - as a result of the 2016/17 road resurfacing programme in the area.

(5) North View Bus Stop Relocation (H138) - The Taxi trade have not raised any objections to the current taxi rank being removed from outside Henleaze Library and, therefore, relocation of the current in-bound North View bus stop to this site is viable, subject to funding. The Neighbourhood Committee sanctioned funding for the design and subsequent local consultation at the December NP, prior to committing to any further funding for a bus shelter. The recent North View TRO Harmonisation Consultation received only 16 formal responses. However, the responses that mentioned the proposal to relocate the bus stop were 60% in favour and 40% against - but a wider consultation will be progressed later this year.

(6) High-viz LED Halos for Zebra Crossing on Coldharbour Road (H140): - Part-funding for halos to be added to the Belisha Beacons was sanctioned by the Neighbourhood Committee at the March NP, with match-funding sanctioned by the BCR NP in April. Installation of the halos should be completed by end of May.

4.3 Other Minor Traffic Schemes/Minor Works Projects

(1) Henleaze Parking Review (H141) – A comprehensive Parking Review in Henleaze was reconfirmed as the NP's prioritised Scheme for 2016/17 by the Neighbourhood Committee last December. However, many of the issues that were to be addressed have already been included in other schemes, in particular the North View TRO Harmonisation and Brecon Road schemes. Consequently, the Henleaze councillors agreed with the Working Group's suggestion that this scheme should be spread over two years (2016/17 and 2017/18) in order to take account of the knock-on effects of recently-introduced new parking restrictions in adjacent areas. **Therefore, the Neighbourhood Committee is requested to endorse this revision.** This will also "release" Highways' resources to cover two additional "half-schemes" in 2016/17 and 2017/18 (see Item 4.3 (2), below).

(2) Parking around Sea Mills Station (S121 & S122A) - All-day parking on Hadrian Close by commuters catching the train (or 902 bus) is currently causing severe traffic congestion (and road rage!). Local councillors have received many complaints, plus requests for parking restrictions to alleviate the problem. Similar problems are occurring in Roman Way and Sea Mills Lane.

The adoption of a car park on the previous prefab site (S122) is still being pursued but, even if this is approved, it is unlikely to provide a solution for several years. Therefore, with the availability of two additional "half-schemes" in 2016/17 and 2017/18 (see Item 4.3 (1), above), **the Neighbourhood Committee is requested to sanction £10k from the NP's devolved Minor Traffic Schemes budget for a Parking Review (and subsequent scheme implementation), spread over two years.**

(3) Stoke Road (S105) - Notwithstanding the parking problems that have arisen in some local roads as a result of the "unintended consequences" of the new parking restrictions, Stoke Road itself appears to be operating satisfactorily for all road users – in particular busses and other large vehicles. Addressing the "unintended consequences" in Parry's Lane, Stoke Park Road and Downleaze etc will be covered in BCC's Post-scheme Review – carried out after a minimum period of six months, ie July 2016 at the earliest.

(4) Chock Lane (W114A) - Installation of 3 over-runnable chicanes and high-viz red surfacing on parts of the highway was completed late last year as part of a traffic-calming scheme. Some residents have since questioned the standard of the workmanship and the efficacy of the recent installations.

As no post-Scheme Community SpeedWatch figures have been made available to substantiate the need for additional traffic-calming measures, Highways will repeat their "clandestine" speed counts that had previously been undertaken following scheme completion in July last year. The cost of this exercise, £200, will be funded from the NP's "Minor Signing & Lining" budget. Highways will also report-back to residents and the NP on any additional *practical* works that could be considered for funding by the NP.

(5) Elmlea Avenue (W146): The University is likely to walk away from the problem of increased student parking following a major expansion of the local Halls of Residence. Consequently, the NP may well be forced to address this issue from its very limited devolved Minor Traffic Schemes budget (if prioritised), unless included in the post-Scheme Review for the Downs Parking Scheme.

(6) Canford Lane Verge (W147): A wide section of verge in Canford Lane (near Merlin Close) currently does not have a hard kerb line and is being severely damaged by vehicles over-running the edge of the adopted highway. The cost of kerbing work, plus the inclusion of wooden bollards (to restrict over-running) would cost approx £8k (refer to Attachment 2 for details). If necessary, horizontal rails could be run between the bollards. **Therefore, the Neighbourhood Committee is requested to sanction £8k from the NP's devolved funds, as a Minor Works project.**

(7) Brecon Road (H134) - Various proposals are currently being pursued as a condition of the Planning Permission granted to St Ursula's E-ACT Academy for the expansion of its site. This includes parking restrictions and speed tables. There is also a requirement for a School Travel Plan. However, it is unfortunate that there are no legally enforceable elements to such a Plan. In an attempt to minimise traffic congestion, parents will be encouraged to drop pupils off at a point that is a 5-minute walk from the school (great idea, until it's raining!). A similar Travel Plan will be introduced by Red Maids' School. Parking issues in the area are likely to be exacerbated by the growing number all-day parkers who commute into Bristol by bus.

(8) Westbury Park (H136) - Feedback from the recent Redland RPZ Review is currently awaited, as this could have a major influence on any proposals to amend the current parking arrangements for Westbury Park (the road) and be considered as part of the current Henleaze Parking Review (H141).

(9) Etloe Road (H144) - Pavement parking is causing obstructions for pedestrians. However, parking restrictions are likely to be resisted by residents as on-street parking in the area is at a premium. The location could be included as part of the current Henleaze Parking Review (H141).

(10) Blandford Close (H146) - Vehicles are parking in the turning circle at the end of this cul-de-sac and making it difficult for residents to manoeuvre their vehicles. As a short-term expedient, Highways will arrange to paint some "Keep Clear" white lining, funded from the NP's minor signing & lining budget. The alternative would be to include the possibility of double yellow lines as part of the Henleaze Parking Review (H141).

(11) Devolved Section 106 Monies (ZCD 967) - proposals for a new upgraded in-bound bus stop on Henleaze Road (near Rockside Drive) have been agreed and work should be completed this Financial Year.

5. Prioritisation of Future Minor Traffic Schemes

At the next Meeting of the Transport Working Group in July, consideration will be given to prioritising the NP's single Minor Traffic Schemes for 2018/19 and 2019/20, to bring to the September NP for approval.

Currently included in the Working Group's schedule of Highway Issues are seven "requests" to consider the provision of new Zebra Crossings: Coombe Lane (S123), Dingle Road (S127), Sea Mills Lane (S128), Canford Lane (W129), Henbury Road (W141), Kellaway Avenue (H142) and Henleaze Road (H143). Clearly, this presents a prioritisation dilemma for the Working Group when faced with Highways' diktat of only one minor traffic scheme per year. Also, the earliest that any new scheme could be considered is 2018/19 – even if the Working Group were to prioritise just one of the proposed crossings.

The majority of these requests have come via BCC's Traffic Choices "Tracker" website facility, whereby members of the public can directly submit their proposals for traffic improvement schemes. There is, unfortunately, the possibility that those submitting their proposals via "Tracker" will have an expectation that their requests will be acted upon and executed with immediate effect!

Zebra Crossings typically cost £25K+ and, therefore, a less-costly solution may be the provision of central pedestrian refuges to make it easier for pedestrians to cross busy roads. In some locations, Zebra Crossings also reduce valuable on-street parking spaces, which is not always popular with residents or shop keepers. Also, there is anecdotal evidence from Highways Officers which indicates that, even when a crossing is available for use, many members of the public ignore the crossings as they prefer to progress their journeys via their own "desire lines".

6. Recommendations

The **Neighbourhood Partnership** is requested to:

1. **Note** the continuing lack of progress with publishing the results of the traffic survey that is a prelude to the possible removal of the remaining section of bus lane on the approach to the White Tree roundabout, or to justify its retention (Item 2, above).
2. **Note** that BCC's Transport Development Team is unlikely to publish any proposals for mitigating the potential impact of additional traffic volumes on the A4018, arising from the Cribbs/Patchway New Neighbourhood (CPNN), before the end of this year (Item 3, above).
3. **Note** that the parking problems in Parry's Lane, Elmlea Avenue, Stoke Park Road and Downleaze etc, due to the "unintended consequences" of new parking restrictions on The Downs, could be addressed in the Post-scheme Review – carried out after a minimum period of six months following scheme implementation (Item 4.3 (3) & 4.3 (5), above).
4. **Note** that currently there are requests for the provision of seven new Zebra Crossings across the NP, with little chance of more than one of them being prioritised before 2018/19, at the earliest (Item 5, above).

In addition, The **Neighbourhood Committee** is requested to:

5. **Approve** a revision to the timescale for the previously sanctioned Henleaze Parking Review, whereby it will be completed over a two year period (2016/18) instead of the current one year (2016/17) at no extra cost to the NP (Item 4.3 (1), above).
6. **Approve** expenditure of £10k from the NP's devolved funds for a Parking Review (and subsequent implementation) for streets around Sea Mills Station, as a Minor Traffic Scheme, spread over two years, starting 2016/17 (Item 4.3 (2), above).
7. **Approve** expenditure of £8k as a Minor Works project from the NP's devolved funds for kerb work, plus the inclusion of wooden bollards to prevent continuing verge damage in Canford Lane, (Item 4.3 (6), above).

Alan Aburrow
Chairman, Transport Working Group
(19 May 2016)

Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership

Transport Working Group

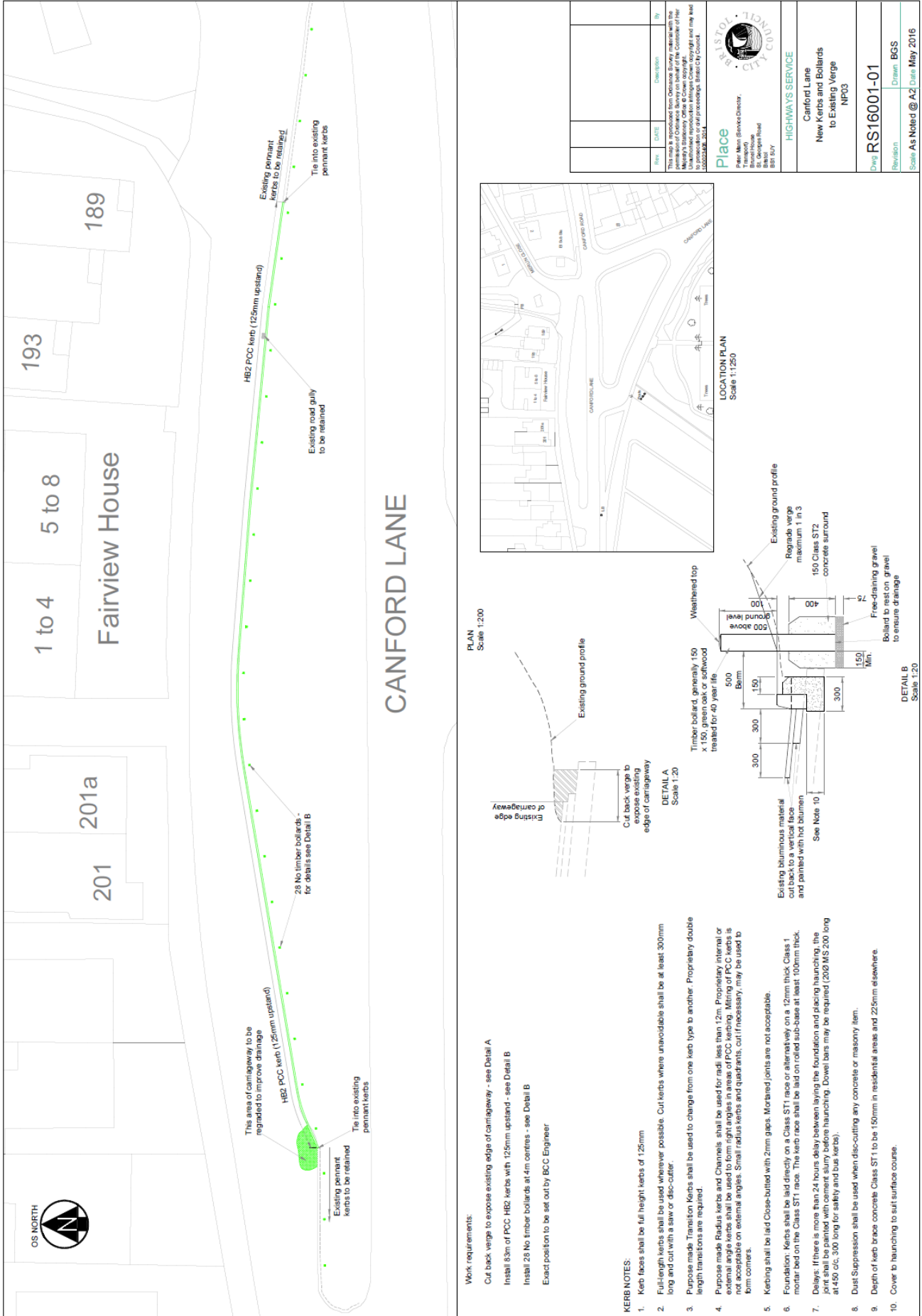
Open Highway Issues (May 2016)

Ref	Area	Location	Details	Progress	Status
Section 1 - Minor Traffic Schemes					
S105	SB	Stoke Road	Parking improvements on both sides of Stoke Road	It is estimated that it would cost a minimum of £30k to widen Stoke Road from its junction with Ladies Mile to its junction with Downleaze. Any civil work would require the agreement of the Downs Committee.	To be reviewed following introduction of new parking restrictions in Dec 2015
S107A	SB	Kewstoke Road junction with Stoke Hill	Pavement build-outs to be considered if recent parking restrictions (S107) are demonstrably inadequate	Requires a survey and a detailed design study, plus Consultation - this would cost approx £7 to £8k	On hold
S117	SB	Shirehampton Road	Requirement for a crossing point near Stoke Lodge entrance	Scheme sanctioned at June 2014 NP and proposals currently being worked-up with S119	In progress Completion Sept 2016
S118	SB	Hollybush Lane junction with Druid Hill	Inconsiderate parking on junction, reducing visibility for drivers exiting Hollybush Lane	Parking Restrictions ("yellow lines") to be included in next local parking review	Under Review
S119	SB	Druid Hill Mini-roundabout	Difficult for pedestrians to cross the roads at this location	A Design Study for upgrading is included with S117	In progress
S120	SB	Bus Stop on Stoke Hill (outside No 59)	Reduce the length of the bus stop by one car length in order to increase parking spaces	Will be considered when bus cage is next repainted	In progress
S121	SB	Roman Way, junction with Portway and Hadrian Close	Inconsiderate parking on junction, reducing visibility for drivers exiting Portway	Parking Restrictions ("yellow lines") to be included in next local parking review	Under Review
S122	SB	Sea Mills Lane	Provide car park near railway station.	Possible locations currently being researched with BCC. Ex-prefab site NOT an option	Under Review
S122A	SB	Sea Mills Lane	Parking provision at station end of Sea Mills Lane for allotment holders	Parking Restrictions ("yellow lines") to be included in next local parking review	Under Review
S123	SB	Coombe Lane	Provide a Zebra Crossing, near Rayleigh Road	Possible alternative locations to be reviewed, together with provision of central pedestrian refuge points as an alternative	On hold
S124	SB	Stoke Hill	Paint additional "Slow" markings on road near Eastmead Lane	Will be funded from NP3 "Minor Signing & Lining" budget	In progress
S125	SB	Stoke Hill ('Tracker' ID 885)	Vehicles obstructing dropped kerbs at Stoke Hill Shops	Paint additional white lines and "Disabled" markings	In progress
S126	SB	Portway	Provide improved footway between Roman Way and Avon Wildlife Trust's nature reserve	Feasibility study required	Under Review
S127	SB	Dingle Road ('Tracker' ID 943)	Request for Zebra Crossing as there are no safe crossing facilities near the bus stops	Survey the area for possible crossing location. The location straddles 2 Neighbourhood Partnerships	Under Review
S128	SB	Sea Mills Lane ('Tracker' ID 1012)	Request for Zebra Crossing between Avon Way and Lyndale Avenue	Survey the area for possible crossing location. What local support had been identified?	Under Review
S129	SB	Stoke Park Road ('Tracker' ID 1197)	Vehicles over-running and damaging the grass verge.	Parking restrictions and/or installation of street bollards to be appraised by Highways' engineer.	Under Review
S130	SB	Parrys Lane/Cross Elms Lane junction ('Tracker' ID 1186)	Road safety issues with vehicles failing to negotiate bend, mounting pavement and demolishing boundary walls etc	Highways' engineers to review and propose design changes to road layout at this location	Under Review
W109A	WoT	Eastfield Road (near top of Waters Lane)	Pavement build-outs and pedestrian crossing improvements, including the widening of footway between Albert Place and Waters Lane.	New pedestrian crossing point completed. Remaining footway improvements agreed by NP, December 2015 as a "Minor Works" project	In progress

Ref	Area	Location	Details	Progress	Status
W114A	WoT	Chock Lane	Additional traffic-calming measures, not covered by W114	Completion of Phase 1 recommendations - pavement build-outs and additional signing and lining (est: £12k) and completion of Phase 2 recommendations, if required (est: £7k) following completion of W114	Under Review
W117	WoT	Southmead Road, near Alexandra Road	Incorporate pedestrian crossing with existing central pedestrian refuge.	Final location agreed (Kelston Road) - estimated completion May 2016	In progress Completion June 2016
W119	WoT	Falcondale Road, near junction with Greystoke Avenue	Introduce a pedestrian crossing, across Falcondale Road	Feasibility study required. A cheaper (£15-20k) option could be to incorporate a central refuge island, without a formal crossing.	Included in CPNN mitigation review
W121	WoT	Falcondale Road/ Westbury Road junction	Current location of both Zebra Crossings is a hazard to pedestrians and vehicles	Relocation of crossing points included with signalisation of junction. S106 part-funding available from Planning Consent to expand St Ursula's Academy.	Included in CPNN mitigation review
W121A	WoT	Falcondale Road/ Westbury Road junction	Minor improvements to crossing following pedestrian accident on crossing	Erect additional warning sign (complete); review and extend zigzag markings; lay high friction surface on approaches to crossing, see W121	On hold
W123	WoT	Falcondale Road	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Connect the lights to the Council's private fibre network (BNET) to give enhanced reliability, cost £30k-£50k.	Included in CPNN mitigation review
W124	WoT	Falcondale Road	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Install traffic cameras on the BNET system, cost approx £20k but dependant on completion of W123	Included in CPNN mitigation review
W125	WoT	Falcondale Road	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Introduce a "Clearway" during peak hours, cost £10k	Included in CPNN mitigation review
W126	WoT	Falcondale Road/ Stoke Lane junction	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Improvements to the capacity of the Stoke Lane junction, cost approx £25k	Included in CPNN mitigation review
W127	WoT	Falcondale Road/ Henbury Road junction	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Improvements to the capacity of this junction. These would cost approx £200k and be funded from the Council's capital budget, probably within the next 5 years	Included in CPNN mitigation review
W129	WoT	Canford Lane (between Canford Road and Dingle Road)	Provide Zebra Crossing and/or central pedestrian refuge(s)	SpeedWatch results to be reviewed	On hold
W130	WoT	Glenwood Road	Provide double yellow lines opposite allocated parking spaces to maintain adequate access for traffic.	Parking restrictions ("yellow lines") included with Southmead Hospital Parking Statutory Consultation	In progress
W132	WoT	Eastfield Road, at Cote Lea Park junction	Difficulty for pedestrians using crossing point, due to parked vehicles restricting visibility	Will require parking restrictions if parked vehicles are to be moved further away from crossing point.	Included with W136
W133	WoT	Greystoke Ave, junct with Falcondale Road	A BCC Report in 2012 highlighted that existing pedestrian refuges at the junction were poorly sited and proposed that improved crossing points plus a 2-lane exit from Greystoke Ave to Falcondale Road (at a cost of approx £40k), would provide benefits to both pedestrians and traffic	Review recommendations and pursue options. Also to include W119. Design Study sanctioned at Dec 2013 NP, subsequently decision reversed at March 2014 NP.	Included in CPNN mitigation review
W134	WoT	Coombe Lane junction with Canford Lane	Excessive speed of traffic moving from Canford Lane into Coombe Lane and also difficult for pedestrians to cross Coombe lane at this wide junction.	Consider pavement build-outs to reduce speed of traffic and provide central pedestrian refuge. Estimated cost of Capital works, £20k+; Design Study and consultation, approx £3k.	On hold, pending prioritisation

Ref	Area	Location	Details	Progress	Status
W135	WoT	Cote Lea Park junction with Pinewood Close	Inconsiderate parking on junction, reducing visibility for drivers	Parking restrictions ("yellow lines") included with W136	Included with W136
W136	WoT	Holmwood Gardens, Passage Road, Shipley Road and Westfield Road	Roads currently being used for all-day commuter parking with resultant visibility problems and pavement parking	Parking Review sanctioned at June 2014 NP. Public Consultation completed and scheme will progress to Statutory Consultation, prior to scheme implementation late 2016	In progress Completion late 2016
W138	WoT	Westbury Road	Inconsiderate parking on footway between Falcondale Road and Southfield Road	Installation of street bollards as a "minor works" project agreed by NP, December 2015	In progress
W139	WoT	Rosery Close	Roads currently being used for all-day parking with resultant problems for residents	Parking restrictions ("yellow lines") included with W136	Included with W136
W140	WoT	Southdown Road and Hillsdon Road	Problems with "rat-running" to avoid Henbury Road/Falcondale Road traffic lights	Could be included with CPNN mitigation review	Under Review
W141	WoT	Section of Henbury Road near junction with Hyland Grove	Pedestrian crossing on Henbury Hill has been requested - near Northover Road	Suggestion to be reviewed for practicality. Possible alternative would be to include a new section of footway on Henbury Road	Under Review
W142	WoT	Falcon Close, junction with Henbury Road	Inconsiderate parking on junction, reducing visibility for drivers	Parking Restrictions ("yellow lines") to be included in next local parking review	Under Review
W144	WoT	Canford Lane, between Canford Road and Falcondale Road	Complaint of increased traffic congestion following increased number of busses using Canford Lane	Parking arrangements and possibility of one-way street could be considered as part of the CPNN mitigation review	Under Review
W146	WoT	Elmlea Avenue ('Tracker' IDs 783 and 1165)	Obstructive parking by vehicles believed to belong to students residing at the University's Hyatt Baker site.	University deny that the problem is caused by student's vehicles and, therefore, not their problem to address.	Under Review
W147	WoT	Canford Lane (near Merlin Close) ('Tracker' ID 1221)	Kerb to be improved/built on grass island off Canford Lane to prevent escalating damage to grass verge due to inconsiderate parking	To kerb the existing carriageway edge (approx. 80m) would be approx £3.5k for pre-cast concrete kerbs. Pennant stone edging would cost approx £5k.	Under Review
H107	Hen	Henleaze Rd/Westbury Rd	Ban right turn out of Henleaze Road	Perceived need will be monitored and, if necessary, included as part of CPNN mitigation.	On hold
H108	Hen	Lime Trees Road to Ridgehill	Complete the missing 20m section of cycle path at the Ridgehill end	Subject to establishing ownership of the small piece of land over which the Cycle Path would be laid	In progress with PRoW Team
H111	Hen	Southmead Rd/Henleaze Rd/Eastfield Rd junction	Better traffic management at this junction with the inclusion of pedestrian crossing(s).	A Section 106 Agreement for the "Quarry Leaze" development includes the provision of a new zebra crossing across the Henleaze Road dual carriageway, plus other "improvements" to the local bus stops	S106 Agreement being progressed
H115A	Hen	Henleaze Road, exit from Tesco	Safety concerns for pedestrians on pavement	Proposals to install traffic bollards and additional white lining agreed by NP, December 2015.	Being progressed
H118	Hen	Park Grove, near junction with Henleaze Park	Install Zebra Crossing, for the benefit of children attending local school. However, low volume of traffic does not support a crossing as a 24/7 solution.	Public Consultation complete and proposals now include speed tables and kerb buildouts. Statutory Consultation for TRO being progressed.	Being progressed Completion end 2016
H124	Hen	Wellington Hill West, junction with Kellaway Avenue	Move Stop Line further down Wellington Hill West to give busses turning from Kellaway Ave more room to manoeuvre.	Road markings reviewed and changes to be introduced during next maintenance cycle.	In progress
H125	Hen	Coldharbour Road, between Cairns Road and Halsbury Road	Install pedestrian crossing.	Public consultation completed. Works now to be delivered as part of a larger Cycling Ambition Fund scheme. Estimated completion - end 2016	In progress Completion end 2016
H127	Hen	Downs Park West, junct with Henleaze Rd	Inconsiderate parking on junction	Parking restrictions included in North View TRO Review	In progress

Ref	Area	Location	Details	Progress	Status
H130	Hen	Brean Down Ave, junction with White Tree Road	Introduce parking restrictions at junction	Parking restrictions included in North View TRO Review	In progress
H131	Hen	Eastfield junction with Eastfield Road	Introduce parking restrictions at junction	Parking restrictions included in WoT parking review	In progress
H132	Hen	Grange Park junction with Brecon Road, Waterford Road & Antrim Road	Inconsiderate parking in junction area restricting access for through traffic, in particular in Grange Park	Parking restrictions included in Brecon Road TRO Review (H134)	In progress
H134	Hen	Brecon Road	Provision of "safety features" around St Ursula's Academy	Reviewed as part of Planning Application to expand St Ursula's Academy and will be funded by the Academy.	In progress
H135	Hen	Downs Park East, junct with Henleaze Rd	Inconsiderate parking on junction	Parking restrictions included in North View TRO Review	In progress
H136	Hen	Westbury Park (the road)	Suggestion that the road could become a one-way street to obviate the dangers of all-day parking	Currently little support from the WP Community Association. The outcome of a post-RPZ review could influence any proposals.	Awaiting results from RPZ Review
H137	Hen	Wellington Hill West Zebra Crossing (near 'Beehive' PH)	"Puffin crossing" requested to make the existing crossing safer - especially for children attending Horfield school	An upgrade to a "Puffin Crossing" at +£60k is beyond the NP's budget. Belisha Beacon LED halos completed and anti-skid surfacing being progressed (part-funded with NP4)	In progress
H138		North View	Relocate in-bound bus stop from North View to Northumbria Drive (outside library)	Funding for a design study and local consultation agreed by NP, December 2015	Design Study in progress
H140	Hen	Coldharbour Road Zebra Crossing, near St Albans Rd ('Tracker' ID 1204)	Issues raised over visibility of the crossing, number of near misses with vehicles driving through the crossing, speed of traffic, parking on yellow lines and zigzag markings.	Proposals to install LED halos on Belisha Beacons agreed by NP March 2016 - subject to match-funding by BCR NP	In progress
H141	Hen	Henleaze Parking Review ('Tracker' ID 860)	Various issues identified: Wanscow Walk, junct with Henleaze Road; Henley Grove junction with Henleaze Road; Henleaze Road (between Northumbria Drive and Westbury Road)	Parking Review sanctioned at June 2014 NP for inclusion in 2016/17 budget	Under Review
H142	Hen	Kellaway Avenue ('Tracker' ID 1014)	Request for Zebra Crossing between Kings Drive and Phoenix Grove.	Survey the area for possible crossing location. The location straddles 2 Neighbourhood Partnerships	Under Review
H143	Hen	Henleaze Road ('Tracker' ID 1121)	Request for Zebra Crossing near Downs Park West	Survey the area for possible crossing location. What local support had been identified?	Under Review
H144	Hen	Etloe Road ('Tracker' ID 1255)	Pavement-parking near North View causing an obstruction to pedestrians and buggies	Without the presence of yellow lines, obstruction is a Police matter. Additional parking restrictions could be included with H141.	Under Review
H145	Hen	Harbury Road ('Tracker' ID 1273)	Vehicles over-running and damaging the grass verge.	Parking restrictions and/or installation of street bollards to be appraised by Highways' engineer.	Under Review
H146	Hen	Blandford Close ('Tracker' ID 1278)	Turning circle at end of cul-de-sac obstructed by parked vehicles	Without the presence of yellow lines, obstruction is a Police matter. Painting white "Keep Clear" markings to be considered.	Under Review
Section 2 - Devolved Section 106 Monies					
ZCD...768		Shiplee Road, Westbury-on-Trym	The provision of improvements and maintenance of Public Right of Way 560	£5079.24 contribution with no limit on spend date. Contact Officer: Gareth Vaughan-Williams, Highway Services Manager	In progress with PRoW Team
ZCD...967		Henleaze Road, Henleaze	The provision of improvements to the bus stopping facilities at the southbound bus stop near Rockside Drive on Henleaze Road	£8000.00 contribution with no limit on spend date. Release of funds sanctioned at June 2014 NP	In progress



Work requirements:

- 1. Cut back verge to expose existing edge of carriageway - see Detail A
- 2. Install 8.3m of PCC HB2 kerbs with 125mm upstand - see Detail B
- 3. Install 28 No timber bollards at 4m centres - see Detail B
- 4. Exact position to be set out by BCC Engineer

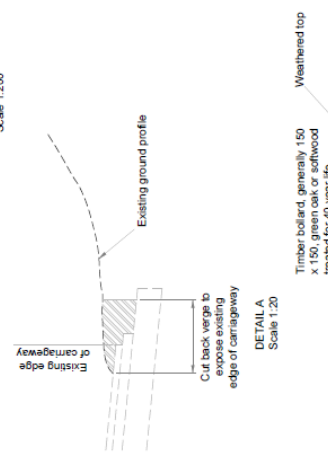
KERB NOTES:

1. Kerb faces shall be full height kerbs of 125mm
2. Full-length kerbs shall be used wherever possible. Cut kerbs where unavoidable shall be at least 300mm long and cut with a saw or disc-cutter.
3. Purpose made Transition Kerbs shall be used to change from one kerb type to another. Proprietary double length transitions are required.
4. Purpose made Radius kerbs and Channels shall be used for radii less than 12m. Proprietary internal or external angle kerbs shall be used to form right angles in areas of PCC kerbing. Miting of PCC kerbs is not acceptable on external angles. Small radius kerbs and quadrants, cut if necessary, may be used to form corners.
5. Kerbing shall be laid Close-butted with 2mm gaps. Mortared joints are not acceptable.
6. Foundation: Kerbs shall be laid directly on a Class ST1 race or alternatively on a 12mm thick Class 1 mortar bed on the Class ST1 race. The kerb race shall be laid on rolled sub-base at least 100mm thick.
7. Delays: If there is more than 24 hours delay between laying the foundation and placing haunching, the kerbs shall be pre-haunched. Dowel bars may be required (200 MS 200 long at 450 c/c, 300 long for safety and bus kerbs).
8. Dust Suppression shall be used when disc-cutting any concrete or masonry item.
9. Depth of kerb brace concrete Class ST1 to be 150mm in residential areas and 225mm elsewhere.
10. Cover to haunching to suit surface course.

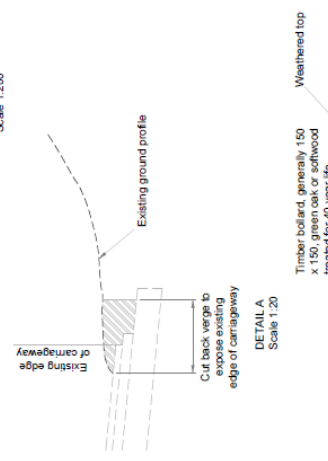
PLAN
Scale 1:200



DETAIL A
Scale 1:20



DETAIL B
Scale 1:20



Rev	DATE	DESCRIPTION	By

This is a BCC project. It is the responsibility of the Contractor to ensure that all work is carried out in accordance with the BCC's Stationery Office & Crown copyright. It is the responsibility of the Contractor to ensure that all work is carried out in accordance with the BCC's Stationery Office & Crown copyright. It is the responsibility of the Contractor to ensure that all work is carried out in accordance with the BCC's Stationery Office & Crown copyright.

Place
Peter Allen Services Director,
Bristol House,
Bristol City Council,
Bristol,
BS1 5UY

HIGHWAYS SERVICE
Canford Lane
New Kerbs and Bollards
to Existing Verge
NP03

Drawn: BGS
Date: May 2016

Working Group for Older People

Report to the Neighbourhood Partnership 13 June 2016

Recommendations. The NP is asked:

- To **note** the contents of this report
- To **agree** to the request for a **£3,000** budget for the WGOP. This budget will be drawn down as required. Each draw-down will be formally requested from the Neighbourhood Committee

The WGOP aims to promote the health, well being and quality of life of older people within the NP3 area.

Pick-Me-Up Activities

Pick Me Up Activities are for those people in our NP3 partnership who have difficulty in using public transport and who may feel isolated.

Outings are much appreciated and considered to be a very worthwhile activity by participants. The Summer Outing is planned for Thursday 16 June 2016; a visit to Puxton Park, Hewish has been arranged. There will be plenty of time for those joining us to look around, have coffee, visit the animals and watch a falconry display. Contribution towards the cost including travel and lunch is £20. NP3 residents aged over 60 and who feel isolated or have transport difficulties will be collected from a central point or their own home.

Applicants with mobility difficulties are welcome to bring a carer to assist them.

What's On Booklet

The 2015 edition of the Booklet "Activities for the over 55s" in our NP area has been available in our local community facilities since early September. This second publication has proved to be very popular with our local libraries calling for additional copies. The group has a few copies still available.

Library Displays

Over the past few months information about how the WGOP can help the over 60s in NP3 has been on display in Westbury-on-Trym and Henleaze libraries and in Stoke Bishop Village hall.

Bristol Dementia Action Alliance

WGOP is aware of all equality issues whilst planning activities and continues to support the work of Tony Hall of Bristol Dementia Action Alliance and their work in our partnership area.

Aims and Priorities

At our meeting in April, the group reconsidered our priorities for a refreshed NP3 plan.

We looked at at the way forward, identifying our strategies and achievable aims. Updated details will be included in a document which is being tabled at this NP3 meeting.

Budget Request

WGOP wish to make a formal request to the Neighbourhood Committee for a **£3,000** budget from NP3. The use of this budget will be applied for and fully accounted for by WGOP when wishing to use the money for identified activities.

Valerie Bishop
Chairman

26 May 2016



Notes of NP3 Communications Group Meeting

Tuesday 12 April 2016 at Westbury-on-Trym Library

Present:

Alan Aburrow (AA)
David Mayer (DM)
Sheila Preece (SP)

Valerie Bishop (VB)
Andrew McGrath (AM)
Peter Weeks (PW)

Helen Furber (HF) (Chair)
Alan Preece (AP)

Absent:

Peter Weeks (PW)

- 1 Notes of last meeting** Approved.
- 2 Mayor's visit** It was agreed that the Mayor's visit in January went well and that the efforts made by the group in holding planning meetings were worthwhile.

HF commented that it was disappointing that so few people wanted to engage with the Mayor whilst he walked through Henleaze.
- 3 Finance** The request for £2,000 to be allocated to a fund managed by the Neighbourhood Co-ordinator on behalf of the NP was agreed by the Neighbourhood Committee at the last NP3 meeting. The money allocated could (subject to agreement) be used to fund, for example, ongoing website and advertising costs. The Chair of the NP and the Chair of the Communication Working Group are to be consulted prior to any expenditure being incurred.
- 4 Traffic choices** AA advised that he would be meeting with AM to discuss a process for using Traffic Choices within NP3.

Going forwards, it will be necessary to 'market' the availability of traffic choices and how any data logged will be used at Forum/ Transport Group meetings.
- 5 Website** The long awaited meeting with staff at the Knowle West Media Centre (KWMC) regarding hosting servers and providing training and guidance about NPs' websites across the city has been arranged for 29 April.

AM is co-ordinating attendance at the meeting; it is anticipated that representatives of four or five NPs will attend. HF, AA and AP will represent NP3.

DM stressed – and those present agreed - on the importance of discussing strategic issues before going into detail at the meeting. Any issues for the agenda should be forwarded to AM.

AM confirmed that Bristol City Council Officers had been unable to find a copy of the contract (now expired) with KWMC.

- 6 May elections** HF confirmed that the notice of election notice for ward representatives (see appendix) is included in page 51 of the April edition of the BS9 Magazine. Details are also included in the April edition of Henleaze & Westbury Voice and in the Henleaze Society's Spring Newsletter.

Reference was made to the elections at the February Forum meetings.

AM confirmed he had issued an email to the 600/ 700 individuals on the NP3 database and he would also be issuing a 'reminder' email a week or so before the application deadline.

It was agreed to maximise the use of local notice boards to publicise the elections – including sending the election poster to the Westbury Park Community Association for display on their notice boards.

- 7 BS9 magazine** HF advised that she had contacted the editor of the BS9 magazine to ask for a copy of his distribution map but that she was still waiting for it.

- 8 Citywide events** At the last meeting, the general consensus was there is no need to have an annual NP conference but shorter meetings on appropriate topics could be held on a case by case basis throughout the year. This view was also voiced by representatives from other NPs at a review meeting chaired by Hayley Ash (Area Neighbourhood Manager) on 13 January. At that meeting it was also agreed to hold a half day meeting on Parks.

The Parks meeting took place on 27 February. No further meetings have been planned.

Hayley Ash drafted a review paper about citywide events which was included in the documents circulated for NP3's quarterly meeting on 7 March. In the paper, Hayley requested NP members to provide responses to various questions in order to help plan future events. It was agreed that HF would draft a response on behalf of NP3.

- 9 BCC Marketing Plan** The document "*Communications - BCC and NPs: Overview 2015*" was circulated by AM to members of the Communications Group on 13 January

In the document reference was made to Facebook and Twitter accounts being set up for each NP. AM advised that he had attended a meeting and was due to have social media training to set up accounts for use by the NP.

- 10 NP Plan** At the March NP meeting it was agreed that

- The information included in the Neighbourhood Co-Ordinator's Report regarding the NP Plan be noted.
- The working groups should review and update their parts of the plan and provide specific details rather than just refresh it.

DM advised that he was going to suggest to each working group that they have approximately five priorities for the coming year. This led to the group discussing what the communications priorities should be. The core priority is to increase community awareness of the NP and its activities.

It was agreed that HF would circulate a document for agreement by the group by mid-May so that it can be included in the papers for the June NP meeting.

11 Next quarterly meeting

5pm on Tuesday 12 July 2016 at Westbury-on-Trym Library. (venue is subject to confirmation)



Notice of elections for Ward Reps **Stoke Bishop, Westbury-on-Trym & Henleaze** **Neighbourhood Partnership**

NPs are increasingly influential as a focus for community needs and aspirations. Your NP has spent over **£1m** in the last 5 years on a huge range of activities including new playgrounds, traffic schemes, help for younger and older residents, and many other community projects.

Are you active within your community? Would you like to represent your ward? We are holding elections to decide the representatives for each ward of the Neighbourhood Partnership. The closing date for nominations is 5pm on Friday 29 April 2016.

The elections will be held as part of the next round of Neighbourhood Forums (voting starts at 6.30pm; meetings start at 7pm, voting closes at 8pm).

Stoke Bishop – Tuesday 10 May,
Stoke Bishop Primary School, Cedar Park, Bristol BS9 1BW.

Westbury-on-Trym & Henleaze – Wednesday 11 May,
Red Maids' School, Westbury Road, Bristol, BS9 3AW.

For more information, contact Andrew McGrath.
Tel: 0117 9036436; email: andrew.mcgrath@bristol.gov.uk
or visit the NP website.
<http://www.activenp.co.uk>



**Stoke Bishop, Westbury-on-Trym
Neighbourhood Partnership
Monday 13th June 2016**

Report of: Andrew McGrath - Neighbourhood Coordinator

Title: NP Plan Update Report

Contact: 0117 9036436

The NP is asked to:

1. **Consider and agree** the updated NP Plan priorities for 2016/17

1. Introduction

The HSBWOT NP Plan has been in existence for one year. As with the development of the plan last year each of the working groups has put in a substantial amount of work updating the priorities relevant to its area of interest. The updates below will provide the headline priorities for the working groups in the coming year. NP members will notice that the overall number of priorities has been reduced. Some of last year's priorities have been achieved, others have become obsolete, hence their removal. The reduction has mainly been due to the working groups wishing to focus more on outcomes (rather than process).

The right hand column relates to how the tasks will actually be performed, and by whom. This column is draft at present and will need to be the subject of discussion in the working groups. It helps to provide a focus for the NP on what input it can expect from officers. NP members' input needs to be added.

Communications Working Group

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	DRAFT Engagement Plan Who will support the delivery of these priorities via engagement (NP members, NPC, NO, other)?
Increase community awareness and encourage residents to contribute their views in order to influence decisions.	<p>Ensure stability of NP3's website:</p> <p>a. Agree a contract to enable the website to be hosted and maintained</p> <p>b. Nominate a core group of Communications Group members who can regularly update the website; ensure they are trained appropriately.</p>		<p>C1. CWG to complete the negotiations, with the spec it needs, with KWMC. Contract to include training, problem-solving and updates.</p> <p>C2. Have at least one person from each of the 3 (old) wards trained and a named administrator for the www.activenp.co.uk website.</p>	<p>NO, NPC to attend at least 4 CWG meetings per year</p> <p>NO, NPC and CWG to update and manage the NP website.</p>
	<p>PR/ 'Getting the message out':</p> <p>a. Regularly submit articles to local newspapers and magazines – especially Henleaze & Westbury Voice, BS9 and the Observer</p> <p>b. Maximise the use of local notice boards to publicise NP meetings and activities</p> <p>c. Set up Facebook and Twitter accounts. Afterwards, investigate other social media options</p>		<p>C3. CWG to agree articles and editorials to be submitted to selected local publications. Authors to be selected for each article</p> <p>C4. CWG to agree (at each CWG meeting) publications to be placed in noticeboards</p> <p>C5. NP Facebook account to be launched.</p> <p>C6. CWG to name administrators of NP Facebook page.</p>	<p>Chair of CWG, NO to liaise with authors and publications, and to submit articles.</p> <p>CWG members and working Group Chairs to write articles, as directed.</p> <p>NO to develop and hold contact list of all local publications, websites and newsletters.</p> <p>NO to set up and launch NP Facebook page.</p> <p>NO/NPC and CWG members to provide regular content (up to 10 per month).</p>
	<p>Facebook/ Twitter:</p>		<p>C7. CWG to promote the Facebook page using</p>	<p>NO to provide coaching to all CWG</p>

	<p>a. The NO and NPC to receive training to set up and manage Facebook and Twitter pages</p> <p>b. Make residents aware of the Facebook/ Twitter pages.</p>		<p>established methods</p> <p>C8. CWG to investigate using Twitter (and/or other formats).</p>	<p>members (as administrators) to be able to manage and submit copy to the NP</p> <p>NO and NPC to monitor and report engagement statistics from Facebook (and other social media).</p>
	<p>Resources for events:</p> <p>a. NP Plan leaflet. b. Any other bespoke leaflets/ fliers – e.g. those generated by the Working Group for Older People</p> <p>c. Keep a supply of photographs readily available</p> <p>d. Have one or more pop up banners available.</p>		<p>C9. CWG to lead on the design of NP leaflets</p> <p>C10. CWG to gather photos of the NP area to use in publicity and promotional activities</p> <p>C11. CWG to retain a publicity pack, to include posters, fliers, pop-up banners, banners and other relevant materials.</p>	<p>NO, NPC and NP reps to distribute NP leaflets at designated events (see below), and door-to-door (as directed by CWG)</p>
	<p>Working with BCC:</p> <p>a. Maximise the use of assistance from the NO and NPC to publicise meetings and activities</p> <p>b. Maintain a contact point with Corporate Communications in case specialist help is required.</p>		<p>C12. CWG to agree public events at which it wishes the NP to have a presence</p> <p>C13. NP Officers to provide access to BCC Corporate Communications assistance, when needed.</p>	<p>NO /NPC/NP reps to attend the following public events to publicise the work of the NP and its working groups:</p> <ol style="list-style-type: none"> 1. Stoke Lodge Party in the Park 2. Golden Hill Summer fair 3. W-o-T Christmas Fair 4. Henleaze Christmas Festival 5. Others (tbc) <p>NO/NPC to utilise BCC opportunities for publicising NP activities and information.</p>

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	DRAFT Engagement Plan Who will support the delivery of these priorities via engagement (NP members, NPC, NO, other)?
Providing a platform for the community to have a voice on environmental matters.	<p>a. Continued publicity to increase awareness</p> <p>b. Develop a network of environmentally aware residents</p> <p>c. Encourage reporting of issues and provide a contact person for this</p> <p>d. Provide visual and written feedback of information at Forums</p> <p>e. Include Environment as an agenda item at each Forum</p> <p>f. Advertise Council services and contact points for reporting</p>	<p>High priority at all neighbourhood forums</p> <p>30 members currently of Environment Working Group</p> <p>Average 35 attendance at each forum</p> <p>70% of residents concerned about the environment. Above average for Bristol (66.5%) (QoL 2014)</p>	<p>E1. NP to provide details of the work of the EWG on its website and encourage residents to join the EWG</p> <p>E2. Where appropriate, officers and EWG members to distribute information in the NP area</p> <p>E3. Reports from ward reps to provide detailed written feedback, supported by verbal update and visuals</p> <p>E4. Provide standard contact and reporting information on printed forum materials, to include BCC and other agency details.</p>	<p>NO and NPC to attend all (at least 4 per annum) EWGs, provide all relevant paperwork and agendas</p> <p>NP web administrators to place EWG updates on NP website</p> <p>NO, NPC, NP members to attend an agreed roster of events (see Engagement priorities) to promote the NP, including work of EWG</p> <p>NO to provide up to date contact details at all public events (including forums)</p>
Consider and recommend financial support to appropriate projects from funds devolved to this group.	<p>a. Maintain a register of available funding</p> <p>b. Maintain a record of funded activities</p> <p>c. Ensure the WG is provided with adequate information on, and warning of, applications to ensure proper review.</p>		<p>E5. NPC/NO to provide regular update on all NP budgets and, where appropriate, information regarding other funding streams</p> <p>E6. NPC/NO to provide regular budget update to EWG.</p> <p>E7. All applications and enquiries from</p>	<p>NPC to provide financial statement at each EWG</p> <p>NO to research funding and other opportunities as directed by the EWG</p> <p>NPC to manage and present all funding requests to the EWG.</p> <p>NPC and NO to manage delivery of</p>

			organisations seeking relevant funding to be forwarded to the group at earliest opportunity.	agreed funds
Defend the natural features, waterways and wildlife within NP3, and promote the control of alien species.	<p>a. Identify infestations and Continue treatment of Japanese Knotweed</p> <p>b. Identify Himalayan Balsam and prepare a treatment plan</p> <p>c. target potentially affect households with information and advice</p> <p>d. Use Payback teams to clear overgrown areas and litter pick.</p>	<p>National guidelines and laws related to eradication of certain species</p> <p>47% of residents visit a park/open space weekly (Bristol average 34%) QoL 2014)</p> <p>84% satisfaction with playgrounds, compared to Bristol average 67% (QoL 2014)</p> <p>94% of NP3 residents are satisfied with their parks and open spaces (NP profile 2013, QoL 2014)</p>	<p>E8. NO to be point of contact for all reports of invasive species in NP3 area. NO to be person responsible for liaising with appropriate services to ensure a proper control/eradication programme is devised.</p> <p>E9. NO to report back to EWG on progress of control/eradication programmes</p> <p>E10. EWG to prepare and agree information and advice programmes for local households, when required</p> <p>E11. EWG to identify and appoint a Parks Champion from the EWG membership.</p> <p>E12. (see E4 above)</p> <p>E13. Parks Register to be launched by EWG, to include condition comments on equipment, facilities and accessibility as well as aspirations for each park in the NP3 area. NO to negotiate and manage content on behalf of EWG.</p>	<p>NO to manage the publicising of all local infestation issues. NO (working with NPC and NP reps) All homes backing on to Stoke Lodge to be leafleted and door-knocked. 50 homes to be leafleted and visited</p> <p>NO to report all updates to the EWG</p> <p>EWG to advise on and agree content of all information provided to residents</p> <p>NO to work with designated Parks Champion to produce the Parks plans for each of the NP's parks. To be presented to September 2016 meeting</p> <p>NO to organise at least 4 Community Payback sessions per annum, in liaison with EWG</p>
Defend and enhance the recreational facilities within NP3 including Parks, other Green Spaces and Play Facilities.	<p>a. Identify and appoint a Park champion</p> <p>b. Park champion to work with Play facilities officer to examine the status reports and identify needy issues</p> <p>c. Encourage reporting of vandalism, damage and deterioration to BCC and EWG</p> <p>d. Establish a register of Parks/Green Spaces/Play Facilities in NP3</p>			

	<p>e. Replace/repair the “helicopter” piece of play equipment in Canford Park</p>	<p>21% tree cover in NP, compared to 14% Bristol average (Tree Canopy Assessment 2014)</p>	<p>E14. EWG to consider potential budgets for replacement of old/worn-out equipment in NP3 playgrounds</p>	
<p>Defend the number and diversity of Trees within NP3 and increase where appropriate to enhance the visual amenity and assist with carbon and pollution reduction and flood control.</p>	<p>a. Support the tree champion</p> <p>b. Draw up each year a Tree Wish List for sites for tree planting. Submit this to the Tree Team at BCC.</p> <p>c. Monitor progress with last year’s Tree List and prepare for next year’s applications throughout the year.</p> <p>d. Scan Planning Applications where they affect trees and either defend the trees under threat or request robust plans for mitigation. Support the Tree Champion when asked to get involved in a Planning Application debate if you agree.</p> <p>e. Advertise and promote BCCs Tree Sponsorship scheme.</p> <p>f. Establish and Maintain a register of viable tree planting sites/schemes</p> <p>g. compile an easy to access register of all TPO’d trees across NP3</p>		<p>E15. NO to provide support to Tree Champion</p> <p>E16. Tree Champion, in liaison with the NO to draw-up a Tree list, including viable tree sites that the EWG will be asked to consider funding (in elements).</p> <p>E17. Tree Champion to present planning concerns to the EWG to seek support for challenge</p> <p>E18. EWG to support the Tree Champion and NO in promoting the Tree Sponsorship Scheme, as requested</p> <p>E19. Tree Champion and NO to provide an up to date list of TPOs in the NP3 area.</p>	<p>NO to liaise with Tree Champion</p> <p>Tree Champion and NO to produce tree list. Updated list to be presented to EWG at each meeting</p> <p>Where relevant, NO to undertake resident consultation (door-knocking) on siting (and contributing) to location of trees</p> <p>NO to promote Tree Sponsorship scheme (Leafleting)</p>
	<p>Comment on changes in the</p>	<p>a. Encourage residents to report</p>		<p>E20. EWG to provide guidance to</p>

<p>built environment and infrastructure that impact negatively on the natural environment (e.g. planning and CPNN*).</p>	<p>pavement parking obstructions to BCC and the Police</p> <p>b. Encourage residents to report commercial activities taking place using the streets as the trading site.</p> <p>c. Monitor planning applications and review (Working sub-group?)</p> <p>d. Consider the Equalities implications of proposed changes</p>		<p>residents at forums and on the website showing how to report parking problems and illegal trading sites on the street</p> <p>E21. Resident reps to continue to provide planning updates and investigations to the ward forums</p> <p>E22. NPC/NO to consider equalities implications of all actions and to report these to the EWG and appropriate service deliverer</p>	<p>undertake leafleting of cars in 'hot spot' areas. 2 days (4 half days) per annum</p> <p>NO to provide Equalities Impact Assessments, where required</p>
<p>Be alert to, and report, any deterioration or reduction in BCC services required to ensure that NP3 remains clean, tidy and well maintained.</p>	<p>a. Encourage residents to report graffiti to the BCC clean up team</p> <p>b. Encourage residents to report fly-posting to test whether such activity has planning consent leading to removal of non legitimate fly posting</p> <p>c. Encourage residents to report uncollected litter and fly tipping to the Council.</p> <p>d. Encourage residents to report Council neglect of the small green spaces.</p>	<p>Forum reports. Quality of life stats. 55% of residents consider litter a problem in their area. Lowest in the city (QoL 2014)</p>	<p>E23. Provide standard contact and reporting information on printed forum materials and the website, to include BCC and other agency details.</p>	<p>NO to organise 2 days of action in designated areas of the NP (to be agreed by EWG)</p>

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	DRAFT Engagement Plan Who will support the delivery of these priorities via engagement (NP members, NPC, NO, other)?
Provide a platform for the NP3 Community to have a voice on transport and traffic matters.	<p>a. Organise and advertise quarterly Transport Working Group Meetings that are open to all residents for discussion of local traffic and transport issues.</p> <p>b. Support the Communications WG to promote the Transport WG and encourage residents to raise issues through the NP Forums.</p>	TO BE ADDED BY AMc	<p>T1. NP to provide details of the work of the TWG on its website and encourage residents to engage with the TWG</p> <p>T2. Communications WG to provide publicity channels for the TWG</p> <p>T3. NP to encourage residents to raise serious traffic concerns for debate at the Neighbourhood Forums</p>	<p>BCC Highways to attend all TWG meetings. NPC to attend occasional TWG meetings (as required).</p> <p>TWG, CWG, NO, NPC to promote the work of the TWG on the activenp website; Facebook page, in editorials to local publications</p> <p>All above to provide publicity to promote use of Traffic Choices website</p>
Prioritise and agree which schemes should be taken forward to the NP for approval, within Highways' current diktat of "one Minor Traffic Scheme per year, per NP"	<p>a. Transport WG Chairman to maintain a database of "Highway Issues" - to be reviewed and progressed to implementation/rejection, within the constraints of all available BCC funding resources. The database is available for public scrutiny via the NP's website: www.activenp.co.uk/transport-2/</p>		<p>T4. Database to be made available to all residents at TWGs, NPs and provide updates at Forums</p> <p>T5. TWG to review all issues on its database and to advise the NP regarding what should be progressed and implemented</p>	<p>TWG Chair, NPC,NO to include information on TWG issues' database at Forums</p>
Encourage BCC's Strategic Transport function to engage with stakeholders at the earliest opportunity on all matters	<p>a. Liaise with BCC's Strategic Transport function to ensure early and open disclosure of CPNN transport mitigation proposals for all public highway users - and their timely implementation.</p>		<p>T6. TWG to request up to date information regarding BCC Highways' negotiations with S. Glos regarding CPNN</p> <p>T7. Where it's able, to influence and advise</p>	<p>NO, NPC, TWG to pursue regular updates from BCC regarding progress on CPNN mitigation work and to publicise to the NP area</p>

<p>related to transport mitigation proposals for South Gloucestershire’s CPNN development, including provision of adequate bus and rail services.</p>	<p>b. Encourage BCC’s Strategic Transport function to openly engage with all North Bristol NPs to agree an equitable package of solutions.</p> <p>c. Ensure that any potential deleterious effects on the provision of on-street parking in North Bristol are reviewed and addressed.</p>		<p>BCC Highways Officers on the development of mitigation on proposals for the CPNN’s effect on north Bristol</p> <p>T8. To encourage affected NPs in north Bristol to work together to seek to influence the progress of BCC Highways’ proposals for CPNN mitigation</p> <p>T9. To have a CPNN item on every TWG and NP agenda and, where appropriate, invite relevant officers to attend and update resident’s concerns on CPNN mitigation</p> <p>T10. Ensure that all planned consultations regarding parking in the NP3 area (or consultations that may affect NP3) are discussed with the TWG prior to launch, in order to enable the TWG to influence them (and their timing) appropriately</p>	<p>NPC, TWG Chair to engage with equivalents in other affected NPs</p> <p>NO and CWG to promote the agenda to the NP area, via contact list, Facebook page and other publicity</p> <p>BCC Highways officers, NPC, NO, TWG to promote as widely as possible all consultations affecting parking in any part of the NP. Where relevant, NO to organise door-knocks and or leaflet drops to residents</p>
<p>Liaise with BCC’s Highways function to ensure provision of sufficient resources to deliver all schemes sanctioned by the Neighbourhood Committee, on time and within budget.</p>	<p>a. Continuously review the Highway Issues database to identify any “Minor Works Projects” that could be funded.</p> <p>b. Within funding limitations, support safer routes to schools projects, where currently there are none or where improvements are identified.</p>		<p>T11. TWG database and Traffic Choices webpages content reviewed at every TWG meeting</p> <p>T12. Negotiate with Highways officers the projects that could be progressed as minor works</p> <p>T13. Support the development of school travel plans in all NP3 schools</p>	<p>NO to promote these projects in the areas affected, using publicity tools available, particularly Facebook</p> <p>NPC and NO to liaise with schools</p>
<p>Issues raised through BCC’s</p>	<p>a. Transport WG to regularly review issues</p>		<p>T14. (See T11 and T12 above)</p>	

<p>“Tracker” reporting system to be reviewed on a regular basis and considered along with all other issues raised with the Transport Working Group.</p>	<p>raised through “Tracker” and add to its “Highway Issues” database, if such issues qualify for funding within the NP’s remit of “Minor Traffic Schemes” or “Minor Works” Projects.</p> <p>b. Advise the Police and BCC Parking Services when pavement parking is raised as an on-going issue which presents a genuine safety risk to all road users. Also, encourage residents to report such incidents to BCC and/or the Police.</p>		<p>T15. Provide advice and guidance to residents attending TWG meetings and Forums regarding how to report serious pavement parking issues</p> <p>T16. Ensure Police and Parking Services are kept up to date regarding particular problems in the NP3 area</p>	<p>NO to provide appropriate contact information at Forums and elsewhere</p> <p>NO to liaise with the police on all relevant issues raised at any NP meetings</p>
<p>Provide regular updates to the Neighbourhood Partnership on all transport and traffic issues, including requests for the Neighbourhood Committee to sanction funding for qualifying schemes.</p>	<p>a. Transport WG Chairman to submit quarterly Reports to the NP to highlight significant issues and, where appropriate, request funding from the NP’s devolved funds for Minor Traffic Schemes and Minor Works Projects for BCC to deliver.</p>		<p>T17. TWG Chair to submit quarterly reports to the NP, which will include requests for funding the projects recommended by the TWG.</p>	<p>TWG Chair to negotiate with TWG members</p>

Working Group for Older People

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail
<p>Continue to promote the work of the WGOP and identify the people we are seeking to help.</p>	<p>a. Continued publicity to increase awareness.</p> <p>b. Speak/ meet with local health care providers, church leaders and other community group representatives.</p> <p>c. Attend relevant events where we can publicise our work.</p> <p>d. Involve Neighbourhood Watch.</p>	<p>To be added by AMc</p>	<p>NPC to attend WGOP meetings</p> <p>WGOP1. Provide publicity material to increase local awareness of the WGOP. To include mailouts, fliers, posters</p> <p>WGOP2. Liaise with local providers to help identify beneficiaries. Include BAB, Older People’s Forum,</p>

		<p>LinkAge</p> <p>WGOP3. Attend agreed events e.g. Celebrating Age, LinkAge events</p> <p>WGO4. Utilise Ringmaster system to provide support for local older people and publicise WGOP events.</p>
<p>Consult with older people to understand their needs.</p>	<p>a. Go to meetings older people are likely to attend.</p> <p>b. Speak with people attending WGOP trips and/ or other activities.</p> <p>c. Encourage feedback through articles in local magazines.</p> <p>d. Encourage attendance at WGOP meetings.</p>	<p>WGOP5. See WGOP3 above. A list of agreed events to be drawn up by the group</p> <p>WGOP6. Survey event attendees to ensure the work of the WGOP remains relevant</p> <p>WGOP7. Select local publications to send articles/press releases to. WGOP to agree writing schedule from group members</p> <p>WGOP8. Publicise relevant meetings of the WGOP</p>
<p>Maintain a database of those seeking help.</p>	<p>a. Keep the database updated.</p> <p>b. WGOP core group members to review the database regularly.</p> <p>c. Work with the community to increase the information held.</p>	<p>WGOP9/10. Named WGOP group member (Secretary?) to maintain database</p> <p>WGOP11. Seek new contacts at events attended by WGOP</p>
<p>Work with/ complement the support provided by other organisations.</p>	<p>a. Identify and make contact with other providers of support in our area.</p> <p>b. Ensure we complement rather than try to compete with actions taken by other providers.</p> <p>c. Ask the Neighbourhood Co-ordinator for feedback on activities elsewhere in Bristol.</p>	<p>WGOP12/13. See WGOP2 above (keep this in?)</p> <p>WGOP14. NPC and WGOP members to provide citywide perspective on developments and activities relating to older people</p>
<p>Manage ongoing activities.</p>	<p>a. Hold regular meetings (at least quarterly) to agree ongoing and proposed activities (e.g. trips, Over 55s activities leaflet, attendance at external meetings, holding ad hoc events etc).</p>	<p>WGOP15. Chair of Group (in liaison with group members and NPC) to hold and prepare for the quarterly WGOP meetings. Agenda items and contributions to be sought</p>

	b. Communicate by email between meeting, if possible.		between and in advance of meetings
Obtain finance for our work.	a. Ask for some direct funding from the Neighbourhood Partnership. b. Consider making funding requests to grant providers such as LinkAge, St Monica's, Bristol Ageing Better etc.		WGOP16. Group Chair to formally request an annual budget from the NP

Well Being Panel

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	DRAFT Engagement Plan Who will support the delivery of these priorities via engagement (NP members, NPC, NO, other)?
NP provides a fund for the community to have the opportunity to apply for grants in support of local projects	Providing a small grants process that is well understood and well communicated to residents		WB1. Hold quarterly panel meetings to make recommendations to the NP. Panel members to receive relevant paperwork in good time for considered discussion WB2. NPC to provide financial update at all panel meetings. Regular monitoring returns to be provided to the panel WB3. Panel to make recommendations to the NPC to improve the application and panel process.	NPC, WB Panel to meet quarterly to make recommendations on applications received
	A well administered		WB4. Clear	

	process is run in accordance with good practice and BCC requirements, with clear recommendations made to NP committee		recommendations to be made to the NP based on detailed, minuted discussions. Record of panel votes to be reported	
	Small grants panel uses successful applications to promote the work of the NP		WB5. Panel to work closely with the Comms Working Group to develop publicity promoting the Well Being process. To include leaflets, editorials, 'good news' stories, Facebook	<p>NO, NPC, Comms WG to develop publicity plan to promote the well being process</p> <p>NO, NPC, Comms WG. Publicity plan likely to include regular promotions on Facebook, editorials in local publications, Leaflets for use when attending public events</p>

Governance Working Group

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	DRAFT Engagement Plan Who will support the delivery of these priorities via engagement (NP members, NPC, NO, other)?
The NP is recognised as democratic, transparent, open, even handed and fair	Hold annual resident elections to the NP in compliance with the NP's Terms of Reference		G1. GWG to plan the elections for the May forums. To include: publicity plan, candidate pack, election timetable	<p>NPC to attend all GWG meetings</p> <p>GWG and NPC. Working with the Comms Working Group</p> <p>Comms Working Group to submit editorial and/or election ad in local publications and websites</p> <p>NO to publicise the elections across the Facebook membership</p>
	Complaints and		G2. GWG to deal	N/A

	disputes resolution conducted fairly, financial compliance monitored		with complaints as and when they arise	
Equalities legislation and provisions are fully recognised within the NP	Discrimination issues are fully considered and transgressions avoided		G3. To monitor and update the processes for recommending funding of NP projects	
	Maintain a robust operational structure within the NP, together with robust processes and procedures		G4. GWG to deal with any issues or concerns regarding the equalities practice of the NP.	Whole NP to ensure that equalities good practice is at the heart of all it does. To state this in publicity literature, when required
			G5. GWG to monitor the NP's processes, decision-making, and working group arrangements. To recommend updates/changes when required	NO, NPC, NP members to recommend changes and additions to the working group arrangements of the NP



AGENDA ITEM NO. 9


**Stoke Bishop, Westbury-on-Trym
Neighbourhood Partnership
Monday 7th December 2015**


Report of: Andrew McGrath - Neighbourhood Coordinator
Title: 2015/16 NP Plan Achievements Update Report
Contact: 0117 9036436

Recommendation:

- To note the NP Plan update with some photo highlights of the year

Introduction. The tables below provide an update on the progress and some of the achievements of the 2015/16 NP Plan. The NP has achieved an enormous amount via its working groups in 2015/16. This report highlights a few of them.

Description of works	Est cost	Update
Environment		
Priority: To ensure that NP3 is clean and tidy and well maintained		
<p>E2. Agree 2 targeted events per annum in identified areas of the NP to reduce and challenge littering/dog fouling/pavement obstructions. NO to organise and liaise</p>	<p>£0 to NP.</p>	<p>Team of officers undertook dog poo count and awareness event in Canford Park on Wednesday 29th July 2015. 20 examples of uncleared poo found. All sprayed</p>
<p>E3. Eradication of invasive plant species within NP3 (Japanese Knotweed, Himalayan Balsam and Giant Hogweed)</p> <p>Request expert intervention to identify problem areas in NP3 area and to work with EWG to develop eradication plan</p>	<p>£0 to NP. BCC Budget</p>	<p>Agreed eradication programme in place for demise of Japanese Knotweed on Stoke Lodge. 3 sprays per year, according to a nationally agreed eradication process. BCC now has an officer with dedicated responsibility for the eradication of (among other miscreant species) Japanese Knotweed. The 2nd spraying is due very soon. The 3rd will be in September/October November 2015. 3rd spray done</p>  <p>14th January 2016. A leaflet for public distribution has been designed and will be printed and distributed in the area</p> <p>June 2016 Door-knock of affected properties</p>

<p>E4. EWG to identify and plan at least 2 Community Payback sessions per annum</p>	<p>£0 to NP. BCC Budget</p>	<p>So far in 20-15/16, 3 CPB sessions have been held in HSBWOT. 1 in W-o-T, 2 in Henleaze. Others can be programmed as per wishes of the EWG</p> <p>November 2015. 1 in Stoke Lodge in October. Another due weekend of 21 Nov 2015.</p> <p>April 2016. Walled Garden Stoke Lodge (see photo below); Sea Mills Lane; Mariners Path, Hillview Lane.</p> 
<p>Priority: Trees are maintained, and increased, where appropriate, to enhance the visual amenity and assist with carbon & pollution reduction and flood mitigation</p>		
<p>E5. Tree Champion to continue to bring all tree matters to the EWG's attention and pursue appropriate action with BCC's Tree Officers.</p>	<p>See NP expenditure for trees</p>	<p>Report to every EWG, Forum, and NP meeting from Stephanie. Stephanie does a remarkable (on-going) job as the NP's Tree Champion</p> <p>November 2015. Simplified form for residents of NP to apply for help to fund street trees</p>

January 2016. Still trying to secure the tree sculpture project

May 2016. Tree Sculpture finished. Hurray!





Detail of the Stoke Lodge tree sculpture

E9. BCC Parks maintenance regime is monitored and EWG formally influences the new maintenance contract.

£0 to NP.
Parks
maintenance
schedule

This has been much delayed. But is beginning to emerge again as an area for the EWG to influence. See agenda item for July EWG meeting re this discussion

November 2015. Canford not to be included in scheme to keep grass in some areas longer

27th February 2016. Parks funding and maintenance meeting held. Feedback needed

April 2016. New equipment installed at Stoke Lodge playground




E11. Ongoing support for wildlife and nature groups e.g. FOSPNR, FOBW, PHPG and FOCP. All to be invited on to EWG

£0 to NP

Yes. Reps attend and groups are on EWG mailing list

		<p>November 2015. Regular attendance at EWG meetings</p> <p>January 2016. On-going.</p> <p>May 2016. On-going.</p>
<p>E12. PROWs identified and maintained to ensure free passage. Encroachment and boundary movement reversed.</p> <p>Page 73</p>	£0 to NP	<p>Substation site on PROW between Cooper Road and Back Stoke Lane – Notice being served on owners to remove or clear. This is being done via littering/fly-tipping legislation as it is more effective</p> <p>November 2015. Owners have been contacted. This site will be put on a schedule for checking and making good.</p> <p>May 2016. Substation being cleared by contractors</p> <p>May 2016. NP has part-funded the improvement of 2 PROWs near Golden Hill, Henleaze</p>
<p>Priority:</p> <p>a. The NP will provide a platform for the community to have a voice on Environmental matters</p> <p>b. Recommended Environmental projects are fully funded</p> <p>c. Defence of the Environmental Infrastructure within NP3</p> <p>d. Defence of recreational facilities within NP3 including Parks and Play facilities</p>		
E16. EWG provides fully budgeted costs and project details to the NP for approval	As per agreed expenditure	Standard practice for reports to NP
<p>Priority: Green Capital of Europe 2015 is celebrated and embraced by the Local Community</p>		
E27. Ensure allocation and proper expenditure of all	£10k GC NP fund	Allocation completed. Expenditure is recorded on Neighbourly website. Monitoring report to come

<p>GC funds. Monitoring reports to be produced</p>		<p>to NP at appropriate time</p> <p>November 2015. £4,155 Devonshire Rd allocation will be re-distributed to well being funded projects to free it up for re-allocation.</p> <p>May 2016. GC funds re-packaged. £79 remaining unspent.</p>
<p>E29. Assist local projects practically and in other ways to help them be successful. EWG to participate in GC Arts project</p> <p>Page 74</p>	<p>£10k GC NP Arts fund</p>	<p>Green Capital Arts Project has been decided. Report details at July 2015 meeting.</p> <p>November 2015. Project launched on the Downs on Saturday 17th October 2015. A great success (featured on BBC Autumn Watch). Project now completed</p> 
<p>Priority: Working in partnership with all BCC officers and Councillors to maintain and improve the neighbourhood</p>		
<p>E30. EWG to monitor and appraise all projects undertaken on behalf of EWG or within its area of interest. NPC to ensure appropriate discussion takes place at EWG meetings</p>	<p>As per agreed expenditure</p>	<p>As per reporting to EWG</p>

Traffic and Transport

Priority: Address traffic and transport safety concerns

TT2. Work with residents to identify safety concerns and solutions, and work with BCC officers to secure project funding

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£5k Minor works to Wellington Hill crossing
£7.5k (LST funding) Chock Lane improvements

Quarterly Transport Working Group meetings and other planning meetings held. Regular contact with BCC officers. Including: Co-funding safety improvements to Wellington Hill Zebra crossing; Chock Lane improvements

November 2015. Work on wellington Hill scheduled but not yet done. Other road works in the area may delay this project temporarily.

Chock Lane work almost complete. Hi-viz surfacing still to be done

April 2016. Chock Lane complete. To the satisfaction of most but not all locals: Average speeds have reduced, with 99% of cars clocked doing 21mph or less



TT3. Neighbourhood Coordinator and Highways function provide supporting data Liaise with Highways officers to provide information that informs the recommendations to be made by the TWG.

£0 to NP
£25,713 per annum for Highways

BCC Highways officer attends all TWG meetings and maintains on-going contact at all other times.

Staff resources mean only 1 highways project per annum can be agreed. NP has selected 3

TT15. Ensure Highways Function provide sufficient resources to deliver schemes sanctioned by NP Committee	schemes	schemes for 3 years. Long list of other potential projects
TT5. Use Forums, TWG meetings and other contact with residents, to advise the police and BCC Parking Services where pavement parking is creating an obstruction and a genuine safety risk to all road users	£0 to NP	All these opportunities used. Forums best opportunity as attended by police. Subsequent projects regarding poor parking have resulted November 2015. New issues raised at November forums
Priority: The NP will provide a platform for the community to have a voice on "Transport" matters		
TT6. Transport Working Group (TWG) Chair and NP Coordinator (NPC) to provide all meeting materials at least 2 weeks prior to meetings	£0 to NP	This is done very effectively by Chair, with a little help from NPC
TT7. NPC to report all relevant developments and plans from within BCC and other agencies. Also ensure relevant officers from BCC attend TWG meetings as required	£0 to NP	Most relevant updates come from BCC Highways officers. Occasionally from NPC
TT8. TWG ensures relevant topics are brought to the attention of NP and residents via clear reports and discussions	£0 to NP	Model quarterly reports by TWG Chair
TT9. Neighbourhood Coordinator to promote public attendance at Transport WG Meetings and Open Forums	£0 to NP	This is done via the forums, HSBWOT website and the contacts database. May 2016. New Facebook page will promote all NP meetings
TT10. Neighbourhood Coordinator to liaise with NP Chairman and TWG Chairman to ensure NP Agenda	£0 to NP	Yes. Done

includes all relevant local issues		
Priority: Recommendation of "Transport" projects to receive grants from devolved transport funding within NP3		
TT11. TWG, in liaison with Highways officers provides fully budgeted costs and project details to the NP for approval. One per year	£0	Detailed budget recently provided of whole history of expenditure in HSBWOT. November 2015. Regular project progress updates provided to NPC. These are passed to TWG Chair.
TT12. Establish and maintain a Traffic Issues database for: (a) Minor Traffic issues and (b) Footways Maintenance issues. Ensure that this matches details on the traffic Choices website	£0	Chair maintains detailed database of all projects. These are uploaded to the Traffic Choices website May 2016. Traffic Choices list recently 'cleansed' with projects categorized according to their practicability
Priority: Recommendation of "Traffic and Transport" projects to receive grants from additional devolved funding within NP3		
TT19. TWG to lobby Highways officers for centrally held funding to undertake urgent and necessary safety mitigation works when appropriate	£7,500 LST for Chock Lane	LST grant for Chock Lane is most recent opportunity realised. Occasional opportunities arise. Chair always aware of these
Priority: New sustainable, alternative Transport Solutions are reviewed and considered for support		
TT20. TWG to liaise with officers and other relevant agencies to identify and support new sustainable, alternative transport Solutions	£0 to NP	The NP provides 2 reps to the work regarding the CPNN development in South Gloucestershire. Regular reports provided to forums and TWG April 2016. Most recent update regarding CPNN. Concern that mitigation will not be enough to prevent long-term traffic problems. Watching brief being kept

Planning and Major Projects

Priority: Defence of the environmental infrastructure

P1. NP encourages all members of the community (reps, residents, officers) to act as 'eyes and ears' regarding all planning issues within NP area.

£0 to NP

Each Forum has a report on local planning issues. Well established local network. Regular agenda items at forums. Considerable liaison and action with BCC planners as a result

Priority: The full consequential impact of the proposed Cribbs Causeway, Patchway and Filton Developments to the infrastructure in North Bristol is identified, with support given to ensuring the full cost of the mitigation works are fully costed and paid for by South Gloucestershire County Council including; - Transport, Health, Education and Employment etc

P3. 1. The EWG to identify reps to be the group's agreed lead contacts on this issue.

£0 to NP

2 reps lead on this issue.

P4. 2. The leads to report to EWG at every meeting, to attend other relevant meetings regarding this subject, and to recommend action to the EWG.

£0 to NP

Ongoing

P5. 3. NPC to provide information from within BCC relevant to this issue

£0 to NP

As per. BS10 discussing public meeting to be held, hopefully in the Autumn

November 2015. Date for public meeting imminent

April 2016. Most recent update regarding CPNN. Concern that mitigation will not be enough to prevent long-term problems. Watching brief being kept


Families, younger and older people


Priority: NP supports activities for young people and older people

FYOP1. 1. WGOP Investigate holding another of its

£0 to NP

Not possible this year

<p>highly successful Celebrating Age open days</p>		
<p>FYOP2. 2. Identify internal and external funding sources, to provide a programme of at least 4 activities per year for isolated older people</p>	<p>2015/16 expenditure to date: £1,262.71</p>	<p>The WGOP is still holding its regular and highly popular trips. Most recent one to W-S-M. 39 older people on 29th July. Festive outing being planned for 9th December</p> <p>November 2015. Christmas trip to Wyevale Centre (9th December 2015) currently taking bookings</p> <p>June 2016. Next Trip. To Puxton Park</p>  <p>These trips remain hugely popular. They take a great deal of organisation. Volunteers work their socks off to ensure the participants have a great day.</p>

<p>FYOP3. 3. Liaise with other providers to update and continue to produce the booklet and database of activities for older people in north Bristol</p> <p>Page 80</p>	<p>£0 to NP</p>	<p>Latest 'What's on' booklet for over 55 now ready for distribution</p> <p>November. Linkage 'What's On' booklet now being distributed around the NP area.</p>  <p>One of the groups formed in Henleaze, promoted by the WGOP</p>
<p>FYOP7. 7. Attend, Promote and work on WGOP and report to forums</p>	<p>£0 to NP</p>	<p>Regular reports given at all forums and NPs</p>
<p>Equalities, community cohesion, engagement & communication and active citizenship (Governance)</p>		
<p>Priority: 1. The NP is recognised as democratic, transparent, open, even handed and fair. 2. The NP is recognised as transparent, open, even handed and fair. 3. Equalities legislation and provisions are fully recognised within the NP</p>		

<p>ECG1. Governance Working Group (GWG) organises, manages and publicises annual elections for NP reps in run-up to June NP</p> <p>ECG2. GWG to consider and agree the process on an annual basis</p>	<p>BS9 Ad £150 paid for by BCC</p>	<p>Completed.</p> <p>November 2015. Governance meeting planned for December to discuss elections under new boundaries (April 2015)</p> <p>March 2016. All preparations for the boundary changes and the rep elections completed. have been completed.</p> <p>May 2016. All but one rep position filled at May forums.</p>
<p>ECG7. All NP members to receive equalities training.</p> <p>GWG, as part of its disputes resolution remit, to consider any complaints or concerns regarding the NP's (and its members) adherence to equalities obligations.</p> <p>NP to bring in expert advice from BCC if needed.</p>	<p>£0 to NP</p>	<p>November 2015. 28th September training held</p>
<p>Priority: Residents of NP3 are aware of the NP activities and the NP will seek residents' views and concerns</p>		
<p>ECG9. Request from Senior BCC manager that a citywide promotional document will be produced and circulated setting out what the NP does, its benefits and why residents should engage</p> <p>ECG10. Communications working group in conjunction with BCC Marketing Team to prepare a flyer setting out NP3 showing activities, benefits, meetings etc, and</p>	<p>£0 to NP</p> <p>£0 to NP</p>	<p>Budget made available and utilised by NPs.</p> <p>November 2015 – March 2016. Leaflet widely distributed in NP area</p> <p>A leaflet has been produced promoting the work of the NP. Plan is also to print it in BS9.</p> <p>November 2015. Budget to place ad in BS9 has</p>

distribute to NP3 via BS9 magazine		been approved by the NP
ECG12. Calling for items to go in the Agenda and continue with the Forum notification emails.	£0 to NP	November 2015. Done March 2016. On-going
ECG13. Email to database to follow link to the most recent meeting notes.	£0 to NP	November 2015. Done March 2016. On-going
ECG17. Continue to ensure we obtain up to date details of the Ward police constables and PCSOs and the Police are provided with the dates of the Open Forums in good time.	£0 to NP	Ongoing November 2015. Attendance at SB and W-o-T Forums. No attendance at Henleaze May 2015. Police attendance
ECG18. Continue to add names to the database and email accordingly.	£0 to NP	Ongoing
Priority: NP provides a fund for the community to have the opportunity to apply for grants in support of local projects		
ECG19. Panel meets quarterly to make clear recommendations to NP committee	£7,885.79 allocated in 2015/16	November 2015. 1 funding recommendation March 2016. 5 funding recommendations



**Stoke Bishop, Westbury on Trym & Henleaze
NEIGHBOURHOOD PARTNERSHIP
Monday 13th June 2016**

Report of: Andrew McGrath – Communities & Neighbourhoods

Title: NP Co-ordinator **Telephone Number:** 0117 9036436

RECOMMENDATIONS. The NP is asked:

1. To note the brief updates from the last forums.
2. To note the information relating to an upcoming city-wide NP event
3. To note the meeting schedule and to agree or alter the proposed dates
4. To note the updates on this NP's devolved budgets and to note the update on non-devolved S106 funding allocated to this NP area

1. Forum Updates

Please see below a brief overview of the recent neighbourhood forums. For detailed notes on previous Forums, please follow the web link below.

Next scheduled Forum dates are as follows:

Henleaze – 7pm Tuesday 1st November 2016. Henleaze Library
Westbury-on-Trym & – 7pm Wednesday 2nd November. Venue 35
Stoke Bishop – 7pm Thursday 3rd November 2016. Stoke Bishop Primary

For full meeting notes and other information, visit the NP website:

<http://www.activenp.co.uk/>

Westbury-on-Trym & Henleaze Neighbourhood Forum.

Wednesday 11th May 2016

Councillors: Geoff Gollop, Liz Radford

WoT Ward Reps: Alan Aburrow David Mayer (Meeting Chairman), Helen Furber, Val Bishop, Robert Murphy

BCC Officers: Gary Brentnall, Andrew McGrath

Avon & Somerset Police: PC Gareth Pike; PCSO Paula Perry

Also present: Stephanie French (NP rep and tree Champion), Wendy Hull (NW rep)

Apologies: Clare Campion-Smith

28 members of the public

Election. No election needs to be held as there were fewer nominations than rep positions available. Reps above all elected

Police feedback. Stats for the wards: **Henleaze:** Dwelling burglaries are up from 10 - 12; non-dwelling burglaries up from 18 to 20; Vehicle crime (from and of) up from 16-30; 20 ASB reports. The miscreants are known and being dealt with. **W-o-T:** Dwelling burglarise up from 4 to 5; non-dwelling burglaries down from 25 to 15; vehicle crime down from 16 to 4; 23 incidents of ASB.

Other issues include drivers flouting the no entry signs on Channells Hill; a cannabis factory has been closed down in W-o-T. About £70k worth of drugs seized; people need to take care of their car keys in their houses. Numerous incidents of keys being stolen through letter flaps.

It was pointed out by one resident that there is a charity (Care and Repair) that will fit security devices to retirees' homes for free; Draymen's' lorries regularly blocking the highway when making deliveries. Other examples also given. The attendees were reminded that the police can only deal with law infringements. Civil authorities do the rest. You need to contact Parking Services in BCC

WOTBA would like a greater police presence in the village. It is rare to see a policeman walking about these days. There are an increased number of rough sleepers in the area. We don't want them arrested, we want them helped.

Councillor updates

A statement from **Councillor Clare Campion-Smith** was read out as she was unable to attend the meeting. The statement included the need to promote safe and affordable transport, and not favouring one over the other. The Cribbs Patchway New Neighbourhood will need careful monitoring as its impact will be huge. The importance of fighting to maintain the strong ward profiles of the area is important. We need to ensure that the area retains its fair share of services and funding. This will increasingly include provision of services for fighting dementia. The emphasis on the local environment needs to be maintained. Thanks were given to the Henleaze Society, and Stephanie French (NP tree champion). It would be good to see an improvement in street cleaning and a citywide approach to dealing with dog mess. Clare hopes the council can now have a period of less disruptive change in policies and staffing. The statement ended with Clare mentioning how she intends to retain her interest in a project she started as Lord Mayor – Bristol Girls Can Make It.

Councillor Liz Radford. Liz told the meeting that she was honoured to be elected. She is very concerned about the upcoming lack of school places. It's okay at present but is set to become problematic if nothing is done soon. Roads and transport are a concern. They need to be safe for all users, including cyclists. This does not mean being anti-car. Most people need their cars. There are issues of rat runs and poor drainage on many roads. Liz is also keen to help local

businesses to be successful.

Councillor Geoff Gollop. Geoff asked residents to tell him what their concerns are. He feels the NP and he, as a councillor, is well placed to help solve service delivery problems within BCC. There are still very difficult times ahead for local government. A big challenge will be to maintain services as well as possible. He is keen to help residents have a say over the local planning process. In an area such as this there is the risk of over-development. Once it happens it's there forever. By working together, the community can affect these decisions. Parking is a major, and increasing, concern. The area is in danger of turning in to a large car park. We need holistic solutions, not just shifting the problem from one area to another.

Matters arising.

Westbury-on-Trym: Transport in and through the area. We need the new Mayor's view on the CPNN, including the issue of train stations. The A4018 first and then the A38 are set to be very badly affected by the CPPN development.

All of the funding for dealing with the likely problems is coming from S. Glos Council. It is currently £9.5m. We are reliant on S. Glos for this funding. The concern is that officers are cutting their cloth according to their means. In other words, the schemes worked up are being dictated by the £9.5m available, rather than a holistic scheme being developed to deal with the whole area, of which the cost is, as yet, unknown. This is not the way to undertake such a huge project. We are unlikely to see any detailed plans before the end of the year.

Electricity sub-station on PROW (Coopers Rd to Back Stoke Lane). The site has been confirmed as being on the contractors list and will be dealt with imminently.

Westbury Wildlife Park. There has been no progress on finding out the owners intentions for this site. All attempts to contact them have failed. It is likely that a lot of concerted work will be needed to make progress on this issue.

Henleaze: Southmead Police Station will close in January 2017. It won't be relocating to the Wayfarers as originally intended. Another solution is currently being sought.

The Drive was due to be the next street to have its lights improved. It is very important that you report lighting problems. The BCC team do respond.

Although the specific problem of flooding at Etloe Road/North View appears to have been resolved, it is not thought to be a long-term solution. The adjacent trees are a problem. If they are not to be removed, the problem will remain.

The half-finished house at 99 Devonshire Road doesn't seem to be progressing. This needs to be chased up.

New school at St Ursula's. Now due to finish in October. The school is developing a travel plan and wants parents to do the '*5 minutes' walk to school*'. This means any parents driving are encouraged to park at least 5 minutes away and walk their cherub to the school gate. There is talk of raised tables in Brecon Road as traffic controls. The detailed designs are being worked up. They will not be installed before the new school opens.

Park Grove/Springfield Grove. There will be no one-way roads here. Consultation about to start on two raised speed tables.

The Henleaze Parking Review, which is a NP transport project, will be split over 2 years now instead of being done in one year. This will have the advantage of being able to take in to account any developments re the CPNN, Southmead Parking review and new RPZs in the area.

The Wessex Bus No2 bus service has started. This is great news but there is early evidence that it is not being used very much. This puts it at risk of being removed.

Concerns over the character of Henleaze Road shops. There have been 2 shops recently vacated. One has now been re-let.

New Issues.

Future forums. Some attendees thought the meetings need more time. Others think more forums are needed. After some discussion it was decided that the two 'old' wards keep their forums separate except for the May forums when elections are held. The comment was made that a lot of time could be saved if people read their papers before the meeting. This would avoid the need to go over them at the meeting. The councillors are content to attend the separate forums across the ward.

Traffic and Transport. There was mention of a Thornbury group that is looking to have a train station. No one else had heard of this but a watching brief will be held.

As per above, the Henleaze parking review will now take place over 2 years instead of one. Alan urged residents to take part in reviews and consultations. If you don't, you may end up regretting what you get. Involvement in consultations/reviews has been shown to be effective.

The issue of accident statistics since the 20mph restrictions started was raised. No one has seen any to verify if the reduced speeds have been effective in reducing accidents and deaths.

Dementia Awareness. Tony Hall spoke to the meeting about wanting to make Bristol *the* dementia aware city of the UK. It is Dementia Awareness week from 16th May. The Bristol Dementia Action Alliance is on the lookout for organisations to become Dementia Aware organisations. Many have been signed up so far but many more still to do so. These include shops, schools, libraries etc. Tony was heartily thanked for his presentation.

How many drivers and cyclists have been fined for going over 20mph? Not many as the police do not do blanket enforcement. They do hot spot enforcement though, and one attendee had received a speeding fine.

Can we invite the Mayor to a forum? Yes. We could ask him about CPNN. It would be better to do a combined invitation with neighbouring wards and NPs. The Southmead councillors might have more success in inviting him as they are of the same party.

The defibrillator on Stoke Lane needs to be more widely promoted. David offered to take this forward.

With regard to the new development in Cribbs, there will be a huge flow of cars out of Bristol wanting to visit the new ice rink and other attractions. It won't all be traffic merely coming in and out of Bristol for work.

The old issue of the street cleaners not emptying the ashtrays in the top of the bins was raised. This will need renewed action. Tracy Morgan, head of Bristol Waste to be contacted. Action: Gary/Andrew.

The enormous hole in Eastfield needs to be better protected. It is deep and could seriously injure a child; especially on the old coach house site. Geoff to revisit this as he thought the fencing was adequate.

The funding of the NP was explained to the meeting. A slide showing how the funds have been spent was put up. The NP has spent over £1.3m on local projects.

The thorny issue of the crossing at the Henleaze roundabout being in the wrong place was

again raised. Virtually everyone who could argue and complain about the wrong siting has done so. But it is still going to be sited in a position that may be dangerous as this is the position agreed via the planning process.

Working Group feedback

All the reports were contained in the papers. Stephanie briefly explained the latest tree issues. There is a new process for getting trees in Bristol. The NP has a list, which it updates over time. If you have an idea for a tree, let Stephanie know. We are now looking for trees to plant in the 2017/18 planting season.

Geoff made a plea that less paper be used at these meetings. It was agreed that this should be tackled. There could be brief printed reports that are succinct précis of the larger reports. All agreed to stop slaughtering the forests.

A resident stated that the 'Fix My Street' website is excellent for reporting problems. Go to: <https://www.fixmystreet.com>

Stoke Bishop Neighbourhood Forum Tuesday 10th May 2016

Councillors John Goulandris, Peter Abraham

Officers:, Gary Brentnall, Andrew McGrath

Police: PC Neil Cutler

Ward Representatives: Alan Preece (Chairman), Gay Huggins, Peter Robottom, Ella Davies

Also present: Stephanie French (Tree Champion), Alan Aburrow (WOT Rep), Wendy Hull (NW rep), Jenny Hodges (Equalities rep)

Apologies: Peter Weeks

40 members of the public

Welcome: Alan Preece welcomed everyone and congratulated our two Councillors on having been re-elected for the next four years. AP welcomed Ella Davies who had been elected to represent the area of Sea Mills which, for Council purposes, is now included in our Stoke Bishop Ward boundary. She will be a co-opted Representative for one year, with full voting rights, and will then stand for election next year.

AP read out a statement from Jenny Hodges, regarding overhanging bushes and trees, asking property occupiers to cut them back. They are a particular problem in Shirehampton Road and Druid Hill. As she has no sight at all, they cause her problems.

There was then a short presentation by Tony Hall, founder of Bristol Dementia Action Alliance. Next week is Dementia Awareness Week and Tony promotes the purple angel stickers which indicates shops where staff have been trained to deal with people with dementia. He passed around various leaflets and items available to dementia sufferers of which most people are unaware. (Please see attached to these notes)

Election results: As two people had applied to be representatives, Alan Preece and Gay Huggins were able to stand down, and AP introduced Graham Donald (GD) and Roger Gamlin (RG) to be our new Ward representatives.

Updates and Information:

Parking on the Downs and around Hiatt Baker: PR had received an email from Simon Bray advising that the University would not be imposing restrictions on student cars as is done by Cambridge and Oxford

Universities, and no further action was intended unless requested by the Council. They would continue to charge for parking on site. The Council advised PR that they do not use the “no parking for one-hour” scheme due to lack of resources, though the Councillors felt it was used in other areas. The Downs Parking Review will take place in six months and roads that are having problems will be reviewed, provided the roads were included in the original plans.

CPNN: AP had attended a recent presentation by Highway Engineers who were not very inspiring and he summarised the meeting as unhelpful because the department of BCC directed to tackle the problem were both woefully unprepared and clearly devoid of any plan to cope with the problem other than having in mind car traffic restriction. Of the 6500 houses planned, £5,850 per house would be allocated to Section 106 money, all of which would go to South Glos. Bristol were originally offered £2m but this has been increased to £9.5million which they will spend on the A4018 and other roads. No Park ‘N’ Ride was planned. Charlton Road would likely become cycle and bus only, and the A4018 would have a bus lane from Cribbs to Blackboy Hill, restricting cars to one lane only. No road improvements are planned as research has suggested that only 300 additional vehicle movements would occur at peak periods, despite the 6,500 additional houses. This was said to be due to the fact that the road cannot accommodate more than this! PR added that separate funding would be required for any rail enhancements, with MetroWest Phase two not including services between Avonmouth and Parkway.

Police Feedback:

PC Neil Cutler read a report. There has been a reduction in damage to cars particularly on the Downs, and in burglaries. There had been 3 burglaries in Stoke Bishop, and 2 attempted.

Action taken on ASB incidents in the Dingle and the offenders were dealt with. Also bad parking by students in Shaplands was dealt with by issuing tickets and 3 cars removed.

PA said there was a growing problem of speeding cars in Sneyd Park, including a black BMW going over 60mph at 4pm. The drivers are breaking the law and he will pass their details to the police. He was asked how you get in contact with Speed Enforcement – email the police. This raised the point that, as a community, we need more speedwatch. SF pointed out that you have to get the police to carry out a hazard analysis before a speedwatch can take place. They also need more volunteers. PA said a 9-year old boy, Steven Finch, who had raised the successful petition to “Save the Libraries”, was now getting another petition set up regarding Parking on Pavements. Perhaps he should come to the Forum to get support.

Local Developments & Projects

Roger Gamlin, as Co-convenor, Stoke Bishop Residents’ Planning Group reported firstly on the proposed stone bridge across Bridge Valley Road (BVR). This was initially presented by Dr Adrienn Tomer as part of her Masters Degree. However, she has now submitted an application for a larger wider bridge, 75 metres long and 6 metres wide, incorporating one pedestrian/disabled/pushchairs lane and two cycle lanes. There are 187 documents on the Council website for this proposal and over 100 letters of support from people from all around the World – Lagos, Italy, Poland, Spain, etc.- The estimated cost would be £2.4 million, but no funding is in place at the moment, though she has backing for the application. Some people have written to object but most people are unaware of it. Bristol Tree Forum have objected to the loss of trees, Natural England were concerned because it is a SSSI (Site of Special Scientific Interest), Police fear increase in crime, people sleeping rough on the benches, skateboarders, etc as the whole area would be floodlit. PA is a member of the Downs Committee and Chairman of Planning Committee. The proposal came originally from the Friends of the Downs to put a bridge over BVR but he suspects they were thinking more along the lines of the iron bridge at Kingsweston. It was

approved by the Downs Committee by the Master of the Merchant Venturers casting vote. Francis Greenacre (Downs expert) has stated it will ruin the Promenade. The Council are employing Consultants to look at the Downs, and they have advised against the proposal. Francis mentioned the possibility of BVR becoming one way (but it was not clear in which direction). Residents had the opportunity to look at the plans and write in with their views. The Council plans to do something with the junction at the top of BVR. This application is likely to go before the Planning Committee in July so any comments should reach BCC by the 20th May. PA advised everyone not to say they want a different type of bridge as it takes away the weight of objections. Objectors should refer to the specific proposal as submitted, with particular reference to the effect on the environment, the conservation area and the SSSI. **The reference is: 16/01266/F.**

RG also mentioned the license application for a burger van by the toilets on Sea Walls, open from 6am to 10pm, with seating outside. The Councillors have got involved very quickly. It will now go to a full licensing committee, giving residents the opportunity to object. A lot of objections have already been received. PA has written as he felt he was misled. **To write in, the reference number is 16/00366/STCOM.street trading application.**

The possibility of an open air concert on the 3rd September has been proposed but no formal application has been submitted. It would need a Temporary Event Notice. It is suggested it would be loud contemporary music attracting 15-20,000 people.

Tree Issues

SF showed slides of the carving of the Cedar of Lebanon tree. A baby Cedar of Lebanon has been planted on Stoke Lodge and there will be another planted close to the original. A new English Oak has been planted on Druid Hill roundabout. **A planning application 16/00951/VP** to reduce TPO trees in Parrys Close has come to light. SF asked that residents write and object to the reduction, as the trees will eventually be so reduced they will lose their TPO and be cut down. They do not need reducing.

SF asked people to walk along the River Avon from Sea Mills Lane towards the City. The path has become so overgrown with blackthorn that it is single width in places. SF would welcome other opinions in order to pursue this with the Council.

NP Working Groups

a) **Transport** - The zebra crossing on Shirehampton Road is now at legal consultation stage and should be provided relatively soon along with pedestrian improvements at the mini-roundabout. The parking situation around Sea Mills station and the Park and Ride stop is proposed as a priority for review over 2016/17 and 2017/18.

b) **Environment** – AP reported that he has produced a leaflet on Japanese Knotweed which will be delivered to local residents who live adjacent to Stoke Lodge where JK has been found. He also had a display of the proposed information board to be erected at the Roman House on the Portway. The WG had made exchanges with Duncan Venison (Network Operations Manager of the Transport Service) to Ebenezer Lane concerning the issue of the loss of wild flowers and habitat by excessive cutting and strimming three times during the Spring and Summer seasons of 2015. Agreement was obtained to restrict strimming where appropriate to the width of the PRoW. Sue Mayer has been making good progress on the Sensory Garden at Stoke Lodge with clearing of the area of brambles and weeds by the Pay Back Team. She is now getting a contractor in to lay paths, etc, and Sea Mills Garden Club are helping with ideas. SF asked about the possibility of anti-social behaviour as canisters of laughing gas were being used on Stoke Lodge at night.

- c) **Older People** – The next trip is on 16th June. Ring GH for details soon (9685813).
- d) **Well Being Fund** – The latest meeting had only been the night before and nothing was forthcoming in Stoke Bishop.
- e) **Neighbourhood Watch** – WH said she was going to the investiture of Sue Mountstevens who had been reappointed as Police & Crime Commissioner. WH was now moving out of NP3 so this was her last meeting. Anyone prepared to take on this role should contact her.

TVG Update

Sue Mayer reported it was now reaching its climax with the Public Enquiry 20-28th June. She asked people to write/ email her with information and pictures of usage of Stoke Lodge – the whole area not just the boundary – as soon as possible. She needed 400 contributions and had only received 40 to date. Anyone wishing to contribute should email Sue on : suemayer@blueyonder.co.uk and give their full name and address as this must be recorded. There is full information available on : <http://www.stokelodgetvg.co.uk>

Any Other Business

- 1) Cllr John Goulandris announced that Cllr Peter Abraham had celebrated being in Local Government for 50 years. He was congratulated with a round of applause.
- 2) PA raised the problem that Mr and Mrs Stinchcombe, who live in Cross Elms Lane and who have had their garden wall damaged by crashing vehicles, have asked for support from the NP. The road has been inspected and there appears to be nothing wrong with the road surface, the cause appears to be simply bad driving.
- 3) Lucy Wallis-Smith is planning to plant an orchard in the corner of Sea Mills Recreation Ground and asked if anyone was interested in getting involved to speak to her.
- 4) Sue Mayer proposed a vote of thanks to Alan Preece, Gay Huggins, and Wendy Hull for their long service to the NP. This was duly applauded.

2. Citywide Event

We are organising a short Citywide Event to discuss the Citywide NP Plans and discuss what's happened since the parks investment meeting held in February. The date for this event, will be **20th July 6.30pm – 8.30pm at Central Library**. Please put the date in your diaries, an Eventbrite invitation will be coming out presently. If any of the NPs would like to have a 15 minute slot to share key pieces of work, linked to their NP plan or any of the citywide Priorities please contact Hayley.ash@bristol.gov.uk . The Citywide NP priorities are, Community Resources, Hate Crime and Cohesion, Employment, the Environment, Health, Highways and Transport, Parks, and Young People.

3. Future meeting dates

The NP is asked to note the meeting dates and **agree or alter** the new proposed dates (in grey) as required.

	Cycle 4 2015/16	Cycle 1 2016/17	Cycle 2 2016/17	Cycle 3 2016/17
NP	Monday 13 th June Venue tbc 7.00pm	Monday 26 th September Venue tbc 7.00pm	Monday 5 th December Venue tbc 7.00pm	Monday 6 th March Venue tbc 7.00pm
NP Pre meeting	Monday 6 th June Venue tbc 5.30pm	Monday 19 th September Venue tbc 5.30pm	Monday 28 th November Venue tbc 5.30pm	Monday 24 th February Venue tbc 5.30pm
	↕	↕	↕	↕
Henleaze Forum	Joint Forum (Rep elections) Wednesday 11 th May Red Maids School 7.00pm	No forums in summer	Tuesday 1 st November Venue tbc 7.00pm	Thursday 2 nd February Venue tbc 7.00pm
WoT Forum		No forums in summer	Wednesday 2 nd November Venue tbc 7.00pm	Wednesday 1 st February Venue tbc 7.00pm
SB Forum	Tuesday 10 th May Stoke Bishop Primary 7.00pm	No forums in summer	Thursday 3 rd November Venue tbc 7.00pm	Tuesday 31 st January Venue tbc 7.00pm
Well Being Working Group	Monday 9 th May Westbury Library 6.00pm	Monday 25 th July Westbury Library 6.00pm	Monday 24 th October Westbury Library 6.00pm	Monday 16 th January Westbury Library 6.00pm
Well Being closing dates	Friday 29 th April	Friday 15 th July	Friday 14 th October	Friday 6 th January
Communications Working Group	Tuesday 12 th April Westbury Library 5.00pm	Tuesday 12 th July Westbury Library 5.00pm	Tuesday 18 th October Westbury Library 5.00pm	Tuesday 10 th January Westbury Library 5.00pm
Transport Working Group	Wednesday 20 th April Venue tbc 7.00pm	Thursday 21 st July Venue tbc 7.00pm	Monday 31 st October Venue tbc 7.00pm	Tuesday 17 th January Venue tbc 7.00pm
Environment Working Group	Thursday 28 th April Venue tbc 2.00pm	Thursday 28 th July Venue tbc 2.00pm	Thursday 27 th October Venue tbc 2.00pm	Thursday 12 th January Venue tbc 2.00pm
Working Group for Older People	Wednesday 13 th April Eastfield Inn 2.00pm	tbc	tbc	tbc

4. Devolved Services Update

Community Infrastructure Levy

Henleaze, Stoke Bishop & Westbury-on-Trym Neighbourhood Partnership CIL monies held – 31 March 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
12/08/13	13/00725	7 Church Avenue, Stoke Bishop	£2,163.00
28/08/13	12/05184	Reynolds Garage, 43 Church Rd, Westbury-on-Trym	£1,323.00
06/12/13	12/05218	2 Trymwood Parade, Stoke Bishop	£5,184.00
23/04/14	13/04155	Old Sneed Park Cottage, Mariners Drive, Sneyd Park	£2,443.35
23/01/15	13/01967	Winford Court, Downs Park West, Henleaze	£52.50
22/04/15	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (1)	£5,219.18
08/06/15	14/00309	Land to rear of 21 to 31 Avon Way, Sneyd Park	£322.17
09/06/15	13/05335	Redwood, Stoke Park Road South, Sneyd Park (1)	£1,423.11
03/07/15	12/00803	Land to rear of 86 and 88 Henleaze Road, Henleaze	£2,247.00
06/08/15	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (2)	£5,219.18
06/08/15	13/02002	Former Dairy Crest Depot, Parrys Lane, Stoke Bishop	£1,055.39
02/09/15	13/01230	6 Russell Grove, Henleaze	£903.00
16/10/15	13/05335	Redwood, Stoke Park Road South, Sneyd Park (2)	£1,423.11
04/02/16	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (3)	£7,828.78
		Total	£36,806.78

S106 update

Stoke Bishop, Westbury on Trym & Henleaze Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 st March 2016				
Permission / Site / S106 Code/contact officer	Current Contribution Value	Actual Current funding available	Date to be Spent / Committed by	Purpose of Contribution
Parks				
11/02870 / 3 Stoke Hill, Stoke Bishop / ZCD...A35 Richard Ennion (Horticultural Services Manager)	£2,324.96	Remaining: £124.96 £2,200 committed Sept 2014 (trees)	No Limit	The provision of off-site tree planting within one mile of 3 Stoke Hill
09/04610 / Sanctuary Gardens, Stoke Bishop / ZCD...A42 Richard Fletcher (Parks Operations Manager)	£2,255.71	Remaining - £0 £2,255.71 committed December 2014 (silt removal OSPNR)	27 Jan 17	The provision of improvements to Parks and Open Spaces within one mile of Sanctuary Gardens
10/02834 / 13 to 21 North View, Henleaze / ZCD...A32 Richard Fletcher (Parks Operations Manager)	£4,709.79 Original amount: £6084.79	Remaining - £4,709.79 £1,375 committed December 2014 (Durdham Down Trees)	No Limit	The provision of improvements to Parks and Open Spaces within one mile of North View
12/01954 / Hiatt Baker Hall, Parry's Lane, Stoke Bishop / ZCD...A82 Richard Fletcher (Parks Operations Manager)	£37,884.77 (Original allocation: £117,040.67)	Remaining - £18,589.69 £36,336.90 committed March 2014 (SL car park) £13,741.05 committed March 2014 (Canford loos) £29,000	No Limit	The provision of improvements and / or maintenance of informal green space, natural green space and active sports space (fixed or seasonal) within one mile of Hiatt Baker Hall (NOTE: - this contribution cannot be spent on a children's playground)

		<p>committed March 2014 (O. Quarry Park)</p> <p>£8,177.04 committed September 2014 (FOSPNR path project)</p> <p>£1,196 committed December 2014 (street Trees - £825)</p> <p>£10,000 committed at the September 2015 NP meeting (tree sculpture)</p>		
04/03385 / 25 Shipley Road, Westbury-on-Trym / ZCD...768 Gareth Vaughan-Williams (Highway Services Manager)	£5,164.13	Remaining - £5,164.13	No Limit	The provision of improvements and maintenance of Public Right of Way 560
11/01178 / 99 Devonshire Road, Henleaze / ...SB82 John Bos (Community Buildings Officer)	£7,623.03	Remaining: £7,623.03	No Limit	The provision, improvement and/or maintenance of community facilities within one mile of 99 Devonshire Road, or within Henleaze Ward

Highways. Please see Transport Working Group report

Well Being. Please see separate report

Non-devolved S106 as of 31st January 2016

These S106 contributions are generated within the NP, but are not necessarily to be spent in these wards.

Non Devolved S106 contributions held at 31st August 2015							
Permission / Site / S106 Code	Ward	Neighbourhood Partnership	Dept with spending responsibility	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution / Comments
07/01464 / 34 to 38 Fallodon Way, Henleaze / ZCD...A25	Henleaze	Westbury-on-Trym / Henleaze / Stoke Bishop	Neighbourhoods	Richard Fletcher (Parks Operations Manager)	£2,211.54	No Limit	The provision and/or improvement of citywide sports pitches
09/05111 / Bristol Zoo Temporary Car Park, Ladies Mile, Clifton / ZCD...905	Stoke Bishop	Westbury-on-Trym / Henleaze / Stoke Bishop	Place	Alistair Cox (Strategic Transport Service Manager)	£3,040.56	No Limit	Towards the costs of monitoring the performance of the Travel Plans, all Surveys and the use of the Park and Ride Scheme
13/01140 / Bristol Zoo Temporary Car Park, Ladies Mile, Clifton / ...SB54	Stoke Bishop	Westbury-on-Trym / Henleaze / Stoke Bishop	Place	Alistair Cox (Strategic Transport Service Manager)	£1,003.51	No Limit	Towards the costs of monitoring the performance of the Travel Plans, all Surveys and the use of the Park and Ride Scheme
06/04018 / 144 Falcondale Road, Westbury-on-Trym / ZCD... 492	Westbury-on-Trym	Westbury-on-Trym / Henleaze / Stoke Bishop	Place	Alistair Cox (Strategic Transport Service Manager)	£2,081.42	No Limit	Car Club Contribution